

Fall 2021 HOD

Proposed Legislation

Number	Subject	Effective Date	Result
B-01	Legislative Chair Appointment	10/3/2021	Adopted
B-02	Nomination Requirements	10/3/2021	Adopted

Number	Subject	Effective Date	Result
R-01	Sanction Requests	- na-	Defeated
R-02	Travel Fund Wording	10/3/2021	Adopted as Amended
R-03	Travel Committee	10/3/2021	Adopted

To be Considered by the  
House of Delegates

B-01 Legislative Chair

**ACTION:** Adopted Defeated Adopted/Amended Tabled Postponed Pulled

Summary: Add Legislative Chair as appointed by General Chair

Rationale: There is no mention of how Legislative Chair is appointed

Submitted by: Legislative Committee

Recommendation: *(Office Use Only)*

Effective Date: Immediate

6.2 OTHER DIRECTORS

.3 COMMITTEE CHAIRS/COORDINATORS/AT-LARGE BOARD MEMBERS

C. The following committee chairs/coordinators/ at-large Board members shall be appointed by the General Chair with advice and consent of the Board of Directors:

(1) ~~None~~ Legislative Chair

To be Considered by the  
House of Delegates

B-02 Nominations Requirements

**ACTION:** Adopted Defeated Adopted/Amended Tabled Postponed Pulled

Summary: Require only one nominee if there is an incumbent in the position.

Rationale: If someone is doing a good job, there should not be a requirement to name an opponent. The Governance Committee still has the option to do so.

Submitted by: Legislative Committee

Recommendation: *(Office Use Only)*

Effective Date: Immediate

7.4 STANDING COMMITTEES & COORDINATORS

.3 GOVERNANCE COMMITTEE -

D. DUTIES

- (8) To nominate the Board members listed in 6.1 and 6.2.3 A to be elected by the House of Delegates consistent with the matrix of skills, demographics, and talents needed. At least 2 nominees for each position shall be named. [Positions where the incumbent is a nominee do not require a second nominee;](#)

To be Considered by the  
House of Delegates  
Fall 2021

R-01

**ACTION:** Adopted Defeated Adopted/Amended Tabled Postponed Pulled

**Summary:** Changes required lead time on all meets to 30 days (rather than 60 for some and 30 for others). Adjustment in late fees for scheduled and unscheduled closed league, dual, tri, and quad meets.

**Rationale:** Most meets are listed on the published schedule six months in advance. A 30-day lead time is reasonable for processing sanctions and clubs are free to submit them earlier if they wish. A uniform 30-day lead time for all meets lessens the burden on clubs, reduces revisions, and is easier to administer.

Although we charge lower late fees on scheduled meets to encourage clubs to schedule all meets through the meet bid process, the disparity in fees between scheduled and unscheduled closed league, dual, tri, and quad meets seems excessive

**Submitted by:** Sanction Committee

**Recommendation:** *(Office Use Only)*

**Effective Date:** Immediate

**ARTICLE 202: MEET SCHEDULING PROCESS**

**202.1. SCHEDULING**

.8 Once approved, the schedule shall be open to additional meets. ~~if any such meet does not conflict with a protected date. Any~~ All requests for additional meets must be submitted to the ~~Scheduling Coordinator and the sanctions committee~~ at least 30<sup>45</sup> days prior to the meet start date or at least 60 days for NCS Championship Meets. ~~prior to the appropriate sanction request deadline (30 days prior to the meet start date for closed, dual, tri or quad meets and 60 days prior the meet start date for all other type meets).~~ Requests for additional meets that are made after the sanction request deadline shall be assessed a late fee in addition to the sanction fee as detailed in the summary chart in section 204.6.

A. Additional meet requests may not conflict with a protected date.

B. Additional meet requests within 8 days of the meet start date will not be considered.

C. Additional meet requests, other than closed league, intrasquad, dual, tri, or quad meets, require approval by the Scheduling Coordinator. The Scheduling Coordinator will review for conflicts and approve or reject these requests.

~~Meet requests within 8 days of the meet start date will not be considered. The Scheduling Coordinator shall have the authority to approve or reject any additional meets submitted for scheduling approval. A club may appeal any rejection or fine to the Operations Committee.~~

## ARTICLE 204: SANCTIONS/APPROVALS

### 204.3. SANCTION/APPROVAL REQUEST PROCEDURE

.1 ~~Meets-Sanction/Approval Requests - For swim meets other than closed, dual, tri or quad meets, prior scheduling approval is required except as provided in Article 202. At least sixty (60) days before the meet, the~~ The meet host must submit a sanction/approval request to the sanctions committee at least 30<sup>45</sup> days prior to the meet start date. The sanction request shall include:

- A. Meet announcement Sheet. ~~See Article 206~~ for required information.
- B. Order of Events.
- C. Appropriate Fees. ~~See Article 203.~~
- D. Any additional information required by the sanctions committee.

Note: Meets not on the schedule need approval in accordance with Article 202.

~~Note: Meet hosts should submit the meet sanction request IMMEDIATELY after the meet has been scheduled by the NCS House of Delegates or Operations Committee.~~

~~.2 Closed, Dual, Tri or Quad Meets - For closed, dual, tri, or quad meets, the meet host must submit a sanction/approval request with the same information detailed above in section 204.3.1 at least thirty (30) days prior to the meet start date.~~

### 204.4. OTHER FEES AND FINES

.1 Sanction/Approval requests shall be subject to a late fee, assessed by the Sanction Chair, or designee, that must be paid in addition to the sanction fee.

.2 Sanction Fees and Late Fees shall be assessed according to Summary Chart 204.6, below

~~A. A sanction/approval request for a meet, other than a closed, dual, tri or quad meet, for which prior scheduling approval has been given but is not received at least sixty (60) days prior to the meet, a late fee of two hundred dollars (\$200.00) in addition to the sanction fee shall be assessed. For unscheduled meets in this category the late fee is \$300.~~

~~B. If a sanction/approval for a closed, dual, tri or quad meet, for which prior scheduling approval has been given, is not received at least thirty (30) days prior to the meet, a late fee of fifty dollars (\$50.00) in addition to the sanction fee shall be assessed. For unscheduled closed, dual, tri, or quad meets, the late fee is \$100 for intrasquad meets and \$300 for closed league, dual, tri, or quad meets.~~

.3 If Meet announcement is changed after the sanction/approval is granted without Sanction Committee approval; the sanction chair may fine the host team the late fee. The sanction chair can revoke the sanction/approval if deemed necessary.

.4 The initial meet recon is due at least 7 days prior to the start of the meet. If additional athletes are added to the meet after the initial recon, a second recon must be sent 2 days prior to the start of the meet. If the recons are not provided in the timeline specified, the host shall pay a \$500 fine. Future sanctions for the team shall not be approved until the fee is paid. NCS Championship meets are exempt from this requirement

- .3 The Sanction Chair or designee shall assess a fine of one hundred dollars (\$100.00) or less for willful violation or neglect of the provisions of this article. The assessment of such a fine may be appealed according to NCS Rules and Bylaws.

#### 204.5 Summary Chart: Sanction Fees/Late Fees

Meet Type	Scheduling Required*	Sanction Request Due**	Sanction Fee***	Late Fee: Scheduled Meets	Late Fee: Unscheduled Meets
Intrasquad	No	<del>30</del> days prior to meet start	\$10	\$50	\$100
Dual/Tri/Quad/ <u>Closed League</u>	No	<del>30</del> days prior to meet start	\$10	<del>\$50</del> <u>100</u>	<del>\$300</del> <u>200</u>
<del>Closed League</del>	<del>No</del>	<del>30 days prior to meet start</del>	<del>\$10</del>	<del>\$50</del>	<del>\$300</del>
Sectional	No	<del>60-30</del> <u>45</u> days <u>prior to meet start</u>	\$0	\$200	\$300
National	No	<del>Na</del> <u>not applicable</u>	\$0	\$0	\$0
All Other	Yes	<del>60-30</del> <u>45</u> days prior to meet start	\$10	\$200	\$300

R-02

**ACTION:** Adopted    Defeated    Adopted/Amended    Tabled    Postponed    Pulled

Summary:            Clarify meets for which athletes, coaches and officials are eligible to receive funding

Rationale:           Current language has some ambiguity

Submitted by:        Trish Martin

Recommendation: *(Office Use Only)*

Effective Date:       Immediate

## ARTICLE 211: TRAVEL FUND

### 211.1. SURCHARGE

- .1 There shall be an NCS Travel surcharge of \$3.00 per swimmer per meet. This surcharge applies to all sanctioned NCS meets and USA Swimming registered athletes at YMCA approved meets that charge or collect entry fees. The following meets are excluded from the travel fund surcharge: USA Swimming National Level meets, YMCA Nationals, non-YMCA approved meets, and observed swims.
- .2 It is the responsibility of the meet host to collect this surcharge for each entrant, including those entrants that are members of the meet host.
- .3 The Travel Fund monies collected must be sent, properly identified, to the Treasurer within thirty (30) days of the last day of the meet.

### 211.2. TRAVEL FUND COMMITTEE

- .1 Administration of funds is the responsibility of the Travel Fund Committee comprised of the General Chair, Age Group and Senior Coordinators, Treasurer, and a maximum of two at-large members appointed by the General Chair to provide a minimum of two coaches.
- .2 The members of the Travel Fund Committee shall elect a chair from among its members.
- .3 The Treasurer shall submit to the Travel Fund Chair and the Operations Committee a list of all surcharges paid each quarter to assure compliance with surcharge requirements

### 211.3 ATHLETE FUNDING

#### .1 REQUIREMENTS

- A. At the time of the competition, a swimmer must be a year-round premium or outreach registered NCS athlete representing a registered NCS club in good standing.
- B. The swimmer must qualify for, travel to, and compete in at least one individual event at the funded competition.
- C. Within the 12-month period preceding the competition, the swimmer must have competed with an NCS registered club in not fewer than four (4) USA Swimming meets hosted by NCS member clubs in good standing that collected and paid the NCS Travel Fund surcharge.

- D. To receive funds, clubs must be in good standing with North Carolina Swimming. No club in arrears, with any travel fund charges or other assessments or fees due to USA Swimming or NCS, shall receive Travel Fund monies. Any club hosting a Swim-a-thon that has not paid the established Swim-a-thon assessments to USA Swimming or that runs a 'swim-a-thon'-like event without paying the established swim-a-thon fees shall be considered in arrears until the fees are paid.
- E. Exceptions to these requirements may be granted by the Operations Committee for extenuating circumstances such as military service, extended illness, or other hardships beyond the swimmer's control.

## .2 PRORATION

- A. Swimmers who are registered as year-round athletes with NCS for the registration year during which the competition occurs and for the three prior registration years are eligible for full funding when funding requirements are met.
- B. Swimmers who are registered as year-round athletes with NCS for the registration year during which the competition occurs and for the two prior registration years are eligible for 2/3 funding when funding requirements are met.
- C. Swimmers who are registered as year-round athletes with NCS for the registration year during which the competition occurs and for the prior registration year are eligible for 1/3 funding when funding requirements are met.
- D. Swimmers who are registered as year-round athletes with NCS for the registration year during which the competition occurs but not in the prior year are not eligible for funding.

## .3 LIMITATIONS/EXCEPTIONS

- A. Swimmers are limited to funding for one meet in the winter championship season and one meet in the summer championship season.
- B. In seasons when US Olympic Team Trials, US World Championship Team Trials, and Open Water Nationals are conducted, these meets shall not count toward that season's limit.
- C. Athletes who achieve their first Senior National Cut at Junior Nationals and choose to compete in Senior Nationals may be funded for both meets.
- D. Athletes who achieve either their first Junior or Senior National Cut at the Southern Zone meet and choose to compete in one of these meets will be funded.
- E. Athletes competing for NCAA varsity swimming teams are not eligible for funding for meets that occur during the NCAA competition season.
- F. NCS athletes who compete as NCAA varsity swimmers and come back to North Carolina to practice with and represent NCS member clubs in meets during the off season are exempt from the minimum number of meets requirement provided they were NCS year-round registered athletes for the four consecutive registration years prior to entering college.
- G. Unattached athletes who do not represent NCS registered clubs are not eligible for funding.

## .4 NORTH CAROLINA SWIMMING AGE GROUP ZONE TEAM [OR OPEN WATER ZONE TEAM](#)

- A. Swimmers named to North Carolina Swimming Age Group Zone Team [or Open Water Zone Team](#) must be registered year-round athletes with NCS but are exempt from other funding requirements.
- B. Travel funds for these athletes will be determined each budget year by the North Carolina Swimming Board of Directors.



- C. Zone Team travel funds are allocated from the travel fund budget to the Zone Team budgets and not paid to clubs.

#### .5 USA SWIMMING CAMP SELECTIONS

- A. USA Swimming Camps will be reimbursed as follows:

1. National Select Camp \$200
2. National Open Water Select Camp \$200
3. Zone Select Camp \$200
4. Zone Diversity Select Camp \$200

- B. Swimmers selected to represent North Carolina Swimming at USA Swimming Camps must be registered year-round NCS athletes but are exempt from other funding requirements.

- C. Athletes must travel to and participate in a camp to receive reimbursement.

- D. Athletes whose camp attendance is funded by USA Swimming are not eligible for additional reimbursement from NCS.

- E. Camps do not count toward a meet season limit.

#### .6 PAYMENT PROCESS

- A. Reimbursement funds will be calculated by North Carolina Swimming after each eligible event based on published meet results or camp rosters and, with the exception of Age Group Zone Meet [or Open Water Zone Meet](#), will be paid within 30 days by check to the NCS club that the athlete represented.

- B. Head coaches of clubs who wish to decline funding or know of any reason why their athletes are not eligible must notify the North Carolina Executive Director prior to the event in which their athlete will participate.

- C. The Travel Fund Committee Chair shall publish a complete annual report of Travel Fund disbursement on the NCS website at the end of each fiscal year.

#### .7 APPEALS PROCESS

- A. Head coaches of registered NCS clubs may appeal any funding decisions for their registered athletes via email to the North Carolina Swimming Executive Director within 30 days of the event.

- B. Exceptions must be approved by the ~~North Carolina Swimming Board of Directors~~ [Travel Fund Committee](#).

#### 211.4. COACH FUNDING

##### .1 FUNDING LEVEL

- A. When a club's athlete meets funding requirement, funding for one registered club coach will also be provided. The coach's funding shall be equivalent to the athlete's funding. When multiple athletes qualify for funding from a club, the club coach's funding shall be equivalent to the highest funding level provided to one of the club's athletes.

- B. Olympic Team Trials Per Diem - Coaches with swimmers qualified and participating in one (1) event shall receive three (3) days per diem. Coaches with swimmers qualified and participating in a total of two (2) events shall receive five (5) days per diem. Coaches with swimmers qualified and participating in a total of three (3) or more events shall receive eight (8) days per diem.

.2 REQUIREMENTS

- A. The coach must be registered with the athlete's club, must travel to the competition, and participate as the club's coach of record at the competition while the club's athlete is competing.

.3 LIMITATIONS/EXEMPTIONS:

- A. Coaches who receive USA Swimming funds to attend funded meets are not eligible for additional NCS funding.  
B. Unattached coaches are not eligible for funding.

.4 PAYMENT PROCESS

- A. Reimbursement funds will be calculated by North Carolina Swimming after each eligible event based on published meet results and will be paid within 30 days by check to the NCS club that the swimmer(s) represented.  
B. Head coaches of clubs who wish to decline funding must notify the North Carolina Executive Director prior to the event for which they expect to receive funding for their registered coaches.  
C. The Travel Fund Committee Chair shall include coach reimbursements in the complete report of Travel Fund disbursement posted on the NCS website at the end of each fiscal year.

.5 APPEALS PROCESS

- A. Head coaches of registered NCS clubs may appeal any funding decisions for their registered coaches via email to the North Carolina Swimming Executive Director within 30 days of the event.  
B. Exceptions must be approved by the Travel Fund Committee. The decision of the Travel Fund Committee may be appealed to the NCS Board of Directors.

211.5 REIMBURSEMENT LEVELS [FOR ELIGIBLE USA SWIMMING NATIONAL MEETS](#)

.1 Winter Championship Season

- A. [USA Swimming](#) Winter Junior Nationals \$400  
B. [USA Swimming](#) Winter Senior Nationals-/US Open \$550

.2 Summer Championship Season

- A. Southern Age Group Zone Meet Funds are determined by the North Carolina Swimming Board of Directors

- 178 B. Southern Zone Open Water Championship Funds are determined by the North Carolina  
179 Swimming Board of Directors
- 180 C. [USA Swimming](#) Summer Junior Nationals \$550
- 181 D. [USA Swimming](#) Summer Senior Nationals \$650
- 182 E. [USA Swimming](#) Summer Senior Nationals/World Championship Trials \$650
- 183 F. [USA Swimming](#) US Open \$650
- 184 G. [USA Swimming](#) Open Water Nationals and Open Water Junior Nationals \$250
- 185 H. [USA Swimming](#) Olympic Team Trials
- 186 1. \$650 plus a per diem of eighty (\$80) per day.
- 187 2. Swimmers qualified and participating in one (1) event shall receive three (3) days per diem.
- 188 3. Swimmers qualified and participating in two (2) events shall receive five (5) days per diem.
- 189 4. Swimmers qualified and participating in three (3) or more events shall receive eight (8)
- 190 days per diem.
- 191 [.3 NCS will not fund athlete or coach travel to USA Swimming meets not listed here.](#)
- 192 ~~3.4~~ [NCS will not fund athlete or coach travel to non-USA Swimming events.](#)
- 193

To be Considered by the  
House of Delegates

R-03 Travel Fund Committee Composition

**ACTION:** Adopted Defeated Adopted/Amended Tabled Postponed Pulled

Summary: Add Finance Vice-Chair to the committee

Rationale: The travel fund is the responsibility of the Finance Division and should include the Vice-Chair in the committee

Submitted by: Finance Committee

Recommendation: *(Office Use Only)*

Effective Date: Immediate

211.2. TRAVEL FUND COMMITTEE

- .1 Administration of funds is the responsibility of the Travel Fund Committee comprised of the Finance Vice-Chair, General Chair, Age Group and Senior Coordinators, Treasurer, ~~and~~ a maximum of two at-large members appointed by the General Chair to provide a minimum of two coaches, and at least 20% athlete representation.
- .2 The members of the Travel Fund Committee shall elect a chair from among its members.
- .3 The Treasurer shall submit to the Travel Fund Chair and the Operations Committee a list of all surcharges paid each quarter to assure compliance with surcharge requirements.