

Spring 2019 HOD  
Proposed Legislation

Block A			
Number	Subject	Effective Date	Req'd
R-01	Championship Fees	Immediate	50%
R-02	Results Posting	Immediate	50%
R-03	Late Fees	Immediate	50%
R-04	Transition Changes	After Fall HOD	50%
HK-01	Title Changes	Immediate	50%

To be Considered by the  
House of Delegates  
*Spring 2019*

R-01

**ACTION:** Adopted   Defeated   Adopted/Amended   Tabled   Postponed   Pulled

Summary: Increase short course fees to equal long course fees and add a relay only facility fee.

Rationale: 1. It is more expensive to run a short-course meet because of having to set up and use 2 pools. 2. Relay only swimmers provide no revenue, but the facility incurs similar costs. 3. The fees have not increased in 7 years and inflation has increased expenses.

Submitted by: Mark Frank

Recommendation: *(Office Use Only)*

Effective Date: Immediate

**203.2 Championship Meet Entry Fees** – The maximum allowable entry fee for NCS Championship meets is as follows:

Short Course (Sr & AG): ~~\$4.00~~ \$6.00 individual, ~~\$8.00~~ \$10.00 relay

Long Course (AG): \$6.00 individual, \$10.00 relay

Long Course (SR): \$8.00 individual, \$12.00 relay

Facility / swimmer surcharge may not exceed ~~\$10.00~~ \$15.00 for short course or \$15.00 for long course.

Relay only swimmer facility / swimmer surcharge may not exceed \$7.50 for short course or \$7.50 for long course.

To be Considered by the  
House of Delegates  
*Spring 2018*

R-02 Results Posting

**ACTION:** Adopted   Defeated   Adopted/Amended   Tabled   Postponed   Pulled

Summary:            Update results posting to reflect current practice and title changes

Rationale:           Keep rules current

Submitted by:       Wayne Shulby

Recommendation: *(Office Use Only)*

Effective Date:       Immediate

**ARTICLE 205: REQUIRED MEET REPORTS**

205.5. RESULTS

- .2 ~~Recipients – Competition results must be provided within fifteen (15) days to all clubs and unattached swimmers that participated in the meet, the General Chair, the Age Group and/or Senior Vice-Chair as applicable and the Records Chair. Additionally, at meets where the qualifying times for US Olympic Trials, USA Swimming National Championships, USA Swimming Junior Championships, World Cup, or US Open are achieved, an electronic copy of the results should also be sent to the NCS Times Chair.~~

Recipients – Electronic competition results must be provided within fifteen (15) days to all clubs that participated in the meet. Additionally, a Meet Manager back-up file shall be sent to the NCS Executive Director within three (3) days of the end of the competition. Meet results shall be posted on the NCS website in PDF, HTML and TM Results. The Executive Director shall acknowledge receipt of results, with corrections indicated if applicable, to the meet host and Times Coordinator.

To be Considered by the  
House of Delegates  
*Spring 2019*

R-03

**ACTION:** Adopted   Defeated   Adopted/Amended   Tabled   Postponed   Pulled

Summary:            Language clarification on late fees for unscheduled meets.

Rationale:           To eliminate confusion on the rule.

Submitted by:       Sanctions committee

Recommendation: *(Office Use Only)*

Effective Date:      (Include recommended date for implementation: Immediate, Fall, Spring, etc...)

204.5. OTHER FEES AND FINES

.1    Sanction/Approval requests shall be subject to a late fee, assessed by the Sanction Chair, or designee, that must be paid in addition to the sanction fee.

A.    A sanction/approval request for a meet, other than a closed, dual, tri or quad meet, for which prior scheduling approval has been given, ~~but~~ is not received at least sixty (60) days prior to the meet, a late fee of two hundred dollars (\$200.00) in addition to the sanction fee shall be assessed. For unscheduled meets in this category the late fee is \$300.

B.    If a sanction/approval for a closed, dual, tri or quad meet, for which prior scheduling approval has been given, is not received at least thirty (30) days prior to the meet, a late fee of fifty dollars (\$50.00) in addition to the sanction fee shall be assessed. For unscheduled closed, dual, tri, or quad meets, the late fee is \$100 for intrasquad meets and \$300 for closed league, dual, tri, or quad meets.

To be Considered by the  
House of Delegates  
*Spring 2019*

R-04

**ACTION:** Adopted   Defeated   Adopted/Amended   Tabled   Postponed   Pulled

Summary: Changes to support newly adopted By-Laws

Rationale: Rule changes required to be consistent with By-Law changes

Submitted by: Committee VFO/BOD

Recommendation: *(Office Use Only)*

Effective Date: Concurrent with new By-Laws

## 202.1. SCHEDULING

.2 The ~~Technical Planning Committee~~ Scheduling Coordinator and staff shall develop a framework for the appropriate future season schedule. The framework shall include target dates for all meets at all levels of North Carolina Swimming and protected dates. The framework shall begin with national, zone, and sectional meet dates and provide for logical progressions toward season culminating events for all levels of NCS swimmers.

.3 A protected date is a date where no additional NCS sanctioned meets open to a particular level of swimmer may be subsequently added to the schedule. Saturday and Sunday of any weekend for the following events on the scheduled NCS calendar will be protected dates for which no meets shall be sanctioned or approved except as noted.

1. Regularly scheduled HOD meetings
2. NCS SC 14 and Under and Senior Championships Meets
3. NCS LC 14 and Under and Senior Championships Meets
4. NCS Open Water Championships

Closed championships are exempt. Meets may be awarded on the dates of events 2 or 3 for swimmers who are ineligible to compete in the protected meet.

The ~~BOD~~ Operations Committee -may approve meets on protected weekends that do not detract from attendance at the protected event.

In the year of Olympic Trials, a meet may be sanctioned with the support of the National Team Director during the protected date of the Open Water Championships if the meet is designed and sanctioned to provide a beneficial opportunity to swimmers participating in or are nearly qualified for the selection meet (minimum of Winter Junior time standard).

.4 The ~~Technical Planning Committee~~ Scheduling Coordinator/staff, shall post the scheduling framework to the North Carolina Swimming website at least forty (40) days prior to the upcoming House of Delegates meeting.

.5 Based on the scheduling framework, the ~~Technical Planning Committee~~ Scheduling Coordinator/staff shall solicit bids from member clubs and prepare a recommended schedule for consideration by the House of Delegates.

- .6 To bid for a meet, a club shall complete the current bid submission form (as prepared by the [Scheduling Coordinator/staff](#)~~Technical Planning Committee~~). Submissions must be received 1 day prior to the ~~Technical Planning~~[Operations Committee](#) meeting to set the calendar. This form shall include proposed dates, site, type of meet, tentative order of events and qualifying standards (if any), all proposed fees (including, but not limited to, entry fees, facility surcharges, travel fund surcharges, parking fees, spectator fees and any other NCS approved fees), and other relevant information about the meet.
- .7 For a meet that has been properly bid to remain on the schedule and sent to the House of Delegates, a representative of the host club must be present at the ~~Technical Planning~~[Operations Committee](#) meeting.
- .8 At each appropriate House of Delegates meeting, the House of Delegates will approve, with possible modifications, the corresponding upcoming season schedule.
- .9 Once approved, the schedule shall be open to additional meets if any such meet does not conflict with a protected date. Any requests for additional meets must be submitted to ~~both the~~ [Scheduling Coordinator](#) ~~technical planning committee~~ and the sanctions committee prior to the appropriate sanction request deadline (30 days prior to the meet start date for closed, dual, tri or quad meets and 60 days prior the meet start date for all other type meets). Requests for additional meets that are made after the sanction request deadline shall be assessed a late fee in addition to the sanction fee as detailed in the summary chart in section 203.6. Meet requests within 8 days of the meet start date will not be considered. The [Scheduling Coordinator](#) ~~Technical Planning Committee~~ shall have the authority to approve or reject any additional meets submitted for scheduling approval. A club may appeal any rejection or fine to the ~~Board of Directors~~[Operations Committee](#).
- .10 After a meet has been approved as part of the schedule, material changes to information originally submitted in the bid submission form, including a change in venue or changes in fees that are mandatory and apply to all or virtually all participants, shall be submitted as soon as the changes are known to the ~~Technical Planning Committee~~ [Scheduling Coordinator](#) for approval.
  1. ~~Technical Planning~~[The Scheduling Coordinator](#) can either approve or, reject the changes ~~or pass the request to the Board of Directors for approval~~.
  2. If the requested change is rejected by the ~~Technical Planning Committee~~[Scheduling Coordinator](#), the host can appeal the change to the ~~Board of Directors~~[Operations Committee](#). The ~~Board of Directors~~[Operations Committee](#) can either accept or reject the requested changes.
  3. If the requested change is rejected by the ~~Board of Directors~~[Operations Committee](#), the host can appeal the decision through the Zone Appeals Process (ZAP).
  4. The team may also cancel the meet under the existing cancellation process.
- .11 Once the schedule is approved, any club who has had its bid approved is expected to run the awarded meet. If a club decides not to hold a meet, it may be subject to penalty, as indicated below:

- A. For a Championship meet, if the club notifies the Technical Planning Committee at least 180 days prior to the first day of the meet, there shall be no penalty. If the notification is received less than 180 days prior, the club shall be fined \$500.
- B. For other meets, if the club notifies the Technical Planning Committee at least 120 days prior to the first day of the meet, there shall be no penalty. If the notification is received less than 120 days prior, the club shall be fined \$200.
- C. If the ~~Technical Planning~~Operations Committee determines that an awarded meet is not essential to the schedule, it may allow the club to withdraw its bid without penalty. For example, the approved schedule may include 3 qualifying meets on a given weekend. Later, the Committee may determine that only 2 such meets are needed.

- .12 If a scheduled meet, considered essential to the schedule, is not going to be held by a club, the ~~Technical Planning Committee~~Scheduling Coordinator is authorized to solicit bids from other clubs and make a recommendation for an alternate host to the ~~Board of Directors~~Operations Committee for final determination of alternate host.
- .13 The approved schedule shall be prominently posted on the North Carolina Swimming website. Any additions to or withdrawals from the approved schedule shall also be posted in way that draws attention to the change.

202.2. SANCTION REQUESTS - The award of meet date(s) shall be for the purpose of scheduling and shall not affect in any way the sanction rules in Article 201. Dates not herein classified or restricted shall be open for sanction requests. Such requests shall not be unreasonably withheld and the reason(s) for any denial shall be given to the requesting entity within a reasonable amount of time. A majority vote by the NCS House of Delegates or ~~Board of Directors~~Operations Committee can override a denied sanction request.

202.4. TYPES OF MEETS Meets are classified according to the following:

- .1 Qualifying Time Standards: As established by the NCS House of Delegates or ~~Board of Directors~~Operations Committee

#### 204.3. SANCTION/APPROVAL REQUEST PROCEDURE

- .1 Meets - For swim meets other than closed, dual, tri or quad meets, prior scheduling approval is required except as provided in Article 202. At least sixty (60) days before the meet, the meet host must submit a sanction/approval request to the sanctions committee. The sanction request shall include:
  - A. Meet announcement Sheet. See Article 206 for required information.
  - B. Order of Events.
  - C. Appropriate Fees. **See Article 207.**
  - D. Any additional information required by the sanctions committee.

Note: Meet hosts should submit the meet sanction request IMMEDIATELY after the meet has been scheduled by the NCS House of Delegates or ~~Board of Directors~~Operations Committee.

- .2 Closed, Dual, Tri or Quad Meets – For closed, dual, tri, or quad meets, the meet host must submit a sanction/approval request with the same information detailed above in section 204.3.1 at least thirty (30) days prior to the meet start date.
- .3 The sanctions committee shall consider the request promptly and, if approved, will issue a sanction.
- .4 The sanctioning process should be completed within thirty (30) days.
- .5 USA member swim clubs may not host Approved meets unless approved by the House of Delegates at the scheduling meeting or the ~~Board of Directors~~Operations Committee. USA Swimming clubs hosting closed league meets are exempt from this requirement.

205.2 FINANCIAL REPORTS Within thirty (30) days of the completion of the meet, file a complete financial report detailing income and expense with the ~~General Chair, and~~ Treasurer. Failure to mail the appropriate financial reports and payment to the Treasurer within thirty (30) days shall result in an automatic fine of \$100.00

205.3 RECEIPTS AND VOUCHERS Receipts and vouchers may also be required and must be submitted within fifteen (15) days after being requested by the ~~General Chair, or~~ Treasurer. Failure to mail the requested receipts and vouchers to the Treasurer may result in a fine of up to fifty dollars (\$50.00).

208.1 CHAMPIONSHIPS Unless excepted herein, NCS Championships shall be held as specified in the USA Swimming Rules and Regulations, subject to available facilities and personnel.

- .1 The ~~appropriate program committee (Senior/Age Group)~~Operations Committee shall coordinate the development of the meet announcement template for ~~their~~ respective the NCS championship meets. The meet announcement and any changes shall be approved by the ~~appropriate program committee (Senior/Age Group)~~Operations Committee and the Officials Committee. Any requests for changes must be made in writing to the ~~appropriate program committee chair~~Operations Vice-Chair by no later than May 15 for long course championships and November 15 for short course championships.

208.3. INDIVIDUAL SCRATCH RULE Swimmers shall inform themselves of the meet starting time and shall report to the proper meet authorities promptly upon call. The meet announcement shall specify all mandatory check-in and scratch deadlines and procedures.

.3 Preliminary and Finals Events

- B. Any swimmer qualifying for an A final, scored or not scored, or B scored final race in an individual event who fails to compete in said A or B final race shall be barred from further competition for the remainder of the meet, except as noted in 208.3.4. For events occurring on the last day of a meet, a fine of \$100 per missed swim shall also be assessed to the club by the appropriate ~~Division~~



~~Chair~~[Coordinator \(Senior/Age Group\)](#) for failure to compete. A declared false start or deliberate delay of meet is not permitted and will be regarded as a failure to compete.

210.3. AGE GROUPS Currently recommended NCS age groups are those approved by the House of Delegates or ~~Board of Directors~~[Operations Committee](#). Currently recommended NCS age groups are 17-18, 15-18, 15-16, 13-18, 13-14, 13&Over, 11-12, 12&Under 10&Under, 9-10, 7-8, and 8&Under.

#### 210.4. AGE GROUP TIME STANDARDS

- .3 For NCS Championship meets, standards faster than the USA Swimming NAG Times may be established if approved by the ~~Board of Directors~~[Operations Committee](#). Championship meet time standards shall be reviewed annually by the ~~Technical Planning Chairman in conjunction with the appropriate Age Group or Senior Vice-Chairman for recommendation to the Board of Directors~~[Operations Committee](#). Each year, time standards for the upcoming year shall be presented to the NCS House of Delegates at the Fall meeting. Final time standards shall be posted to the NCS website no later than 10 days following the Fall meeting of the House of Delegates.
- .4 The ~~Age Group Division Vice-Chair, with the advice and consent of the Board of Directors~~[Operations Committee](#), may establish additional standards.

210.5. MEET AND SWIMMER CLASSIFICATION AND SWIMMER ELIGIBILITY Sanctioned age group meets will be classified as Championship, 'A/AAA', Senior Circuit, Senior Developmental, 'A', 'BB & faster', 'B & faster', B/C, Open, Dual, Tri, Quad, Closed League, Open Water, and Special Meets that have innovative, non-traditional formats (e.g. mini-meets, pentathlons, single age group meets).

- .10 Special Competition - The ~~Board of Directors~~[Operations Committee](#) or House of Delegates may authorize additional classes of competition (e.g. meets with alternative qualifying time standards and/or age groupings) on a trial basis for evaluation in order to achieve the objectives of USA Swimming and North Carolina Swimming.

#### 210.6. PROTESTS AND PENALTIES

- .1 Protests regarding classification of any swimmer and/or his eligibility to enter and/or compete in an event, events, meet, or meets, shall be made in writing to the Meet Referee ~~and/or NCS Review Board Chair~~. It is an infraction for NCS clubs to enter an event in an NCS sanctioned meet event without the relay or swimmer meeting the minimum required qualifying time for that event. It is an infraction for NCS clubs to enter swimmers in an NCS sanctioned meet event with the swimmer having previously achieved or surpassed the maximum allowed qualifying time standard for that event.

The NCS club member that submits the entry shall be assessed a minimum of twenty-five dollars (\$25.00) per such entry.

- .2 The ~~Registration Chair~~ Membership Coordinator or designee shall impose a \$100 fine for each swimmer participating in a sanctioned meet that is not properly registered with USA Swimming. If the swimmer was identified on a recon report, the fine shall be levied against the member club/individual who submitted the entry. If the swimmer was not included in the recon submitted by the meet host, the fine shall be split evenly between the host team and the member club/individual who submitted the entry. If the swimmer was not properly entered in the meet, the fine will be levied against the swimmer.
- .3 LENGTH Meet hosts shall take steps to control the length of meets, using a maximum of four (4) hours of competition per session and eight (8) hours of competition for a prelims/final meet for a particular age group or class of swimmer in any one day as a desirable goal. This effort may take any one or combination of several forms, such as: limiting the number of events in one day, number of competitors, or the number of event entries, subject to the approval of the appropriate ~~Division Vice-Chair~~ Operations Committee coordinator.

#### 211.3. TRAVEL FUND COMMITTEE

- .1 Administration of funds is the responsibility of the Travel Fund Committee comprised of the General Chair, Age Group and Senior ~~Vice-Chairs~~ Coordinators, Treasurer, and a maximum of two at-large members appointed by the General Chair to provide a minimum of two coaches.
- .2 ~~The General Chair shall appoint the Committee Chair from those that~~ The members of the Travel Fund Committee shall elect a chair from among its members. ~~comprise the Travel Fund Committee.~~
- .3 The Treasurer shall submit to the Travel Fund Chair and the ~~Scheduling Chair~~ Operations Committee a list of all surcharges paid each quarter to assure compliance with surcharge requirements

#### 211.4 ATHLETE FUNDING

##### .1 REQUIREMENTS

- E. Exceptions to these requirements may be granted by the ~~LSC Board of Directors~~ Operations Committee for extenuating circumstances such as military service, extended illness, or other hardships beyond the swimmer's control.

#### 211.5. COACH FUNDING

##### .5 APPEALS PROCESS

- A. Head coaches of registered NCS clubs may appeal any funding decisions for their registered coaches via email to the North Carolina Swimming Executive Administrator within 30 days of the event.

B. Exceptions must be approved by the ~~North Carolina Swimming Board of Directors.~~ Operations Committee.

#### 214.1. GENERAL

- .2 In order to assess a facility surcharge, the meet classification, the facility to be used, and the amount of the surcharge must be included in the bid packet and must be approved by the NCS House of Delegates at a regular NCS House of Delegates meeting held to approve the meet schedule or by the ~~Board of Directors~~ Operations Committee between meetings of the House of Delegates.

To be Considered by the  
House of Delegates  
*Spring 2018*

HK-01

**ACTION:** Adopted   Defeated   Adopted/Amended   Tabled   Postponed   Pulled

Summary: Change/delete non-existing positions

Rationale: duh!

Submitted by: Wayne Shulby

Recommendation: *(Office Use Only)*

Effective Date: Immediate

## ARTICLE 210: AGE GROUP PROGRAM

### 210.6. PROTESTS AND PENALTIES

- .1 Protests regarding classification of any swimmer and/or his eligibility to enter and/or compete in an event, events, meet, or meets, shall be made in writing to the Meet Referee ~~and/or NCS Review Board Chair~~. It is an infraction for NCS clubs to enter an event in an NCS sanctioned meet event without the relay or swimmer meeting the minimum required qualifying time for that event. It is an infraction for NCS clubs to enter swimmers in an NCS sanctioned meet event with the swimmer having previously achieved or surpassed the maximum allowed qualifying time standard for that event.

## ARTICLE 211: TRAVEL FUND

### 211.4 ATHLETE FUNDING

#### .7 APPEALS PROCESS

- A. Head coaches of registered NCS clubs may appeal any funding decisions for their registered athletes via email to the North Carolina Swimming Executive ~~Administrator~~ Director within 30 days of the event.

### 211.5. COACH FUNDING

#### .4 PAYMENT PROCESS

- B. Head coaches of clubs who wish to decline funding must notify the North Carolina Swimming Executive ~~Administrator~~ Director prior to the event for which they expect to receive funding for their registered coaches.

#### .5 APPEALS PROCESS

- A. Head coaches of registered NCS clubs may appeal any funding decisions for their registered coaches via email to the North Carolina Swimming Executive ~~Administrator~~ Director within 30 days of the event.