

House of Delegates
Fall 2018

B-02

ACTION: Adopted Defeated Adopted/Amended Tabled Postponed Pulled

Summary: Revised NCS By-Laws
Rationale: See recommendations from Committee VFO
Submitted by: Committee VFO
Recommendation: *(Office Use Only)*
Effective Date: Following Fall 2019 HOD per transition plan.

NCS BYLAWS

ARTICLE 1

NAME, OBJECTIVES, TERRITORY AND JURISDICTION

- 1 1.1 NAME - The name of the corporation shall be North Carolina Swimming, Inc. (NCS).
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3 1.2 OBJECTIVES - The objectives and primary purpose of NCS shall be the education, instruction and training of individuals to
4 develop and improve their capabilities in the sport of swimming. NCS shall promote swimming for the benefit of
5 swimmers of all ages and abilities, in accordance with the standards, rules, regulations, policies and procedures of FINA,
6 USA Swimming, and NCS and its Articles of Incorporation.
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8 1.3 GEOGRAPHIC TERRITORY - The geographic territory of NCS is as set forth in Article 603 of the USA Swimming Rules and
9 Regulations.
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11 1.4 JURISDICTION - NCS shall have jurisdiction over the sport of swimming as delegated to it as a Local Swimming Committee
12 by USA Swimming to conduct swimming programs consistent with NCS's objectives and those of USA Swimming and to
13 sanction, approve, observe and oversee competitive swimming events within the Territory and to conduct competitive
14 swimming events within the Territory, its Region and its Zone (as those terms are defined in Part Six of the USA Swimming
15 Rules and Regulations). NCS shall discharge faithfully its duties and obligations as a Local Swimming Committee of USA
16 Swimming in accordance with these Bylaws, the USA Swimming Rules and Regulations and all applicable policies and
17 procedures.
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19 1.5 COMPLIANCE WITH USA SWIMMING AGREEMENTS - NCS shall comply with all agreements between NCS and USA
20 Swimming.
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ARTICLE 2

MEMBERSHIP

- 25 2.1 MEMBERS - The membership of NCS shall consist of the clubs, organizations and individuals who have registered with
26 NCS as set forth in the USA Swimming Corporate Bylaws, including seasonal athlete membership, flex membership, and
27 single event open water athlete membership.
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29 .1 MEMBERS - A Member's status is subject to the Member's continued satisfaction of the criteria for membership
30 and compliance with the Member's responsibilities under these Bylaws, the USA Swimming Rules and Regulations,
31 the rules, regulations, policies, procedures and code of conduct of NCS and USA Swimming.
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33 .2 MEMBERSHIP A PRIVILEGE NOT A RIGHT - Membership in NCS and USA Swimming is a privilege and shall not be
34 interpreted as a right. Membership may be terminated by the Zone Board of Review, the National Board of Review,
35 or the U.S. Center for SafeSport in accordance with Part Four of the USA Swimming Rules and Regulations.
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2.2 MEMBERS' RESPONSIBILITIES

- .1 COMPLIANCE - Each Group and Individual Member shall abide by the codes of conduct and ethics, policies, procedures, rules and regulations adopted by USA Swimming and NCS, including its obligations and responsibilities set forth in these Bylaws.
- .2 RESPONSIBILITY FOR INFRACTIONS - A Group Member or Individual Member, as defined in USA Swimming Rules and Regulations, may be held responsible for infractions of the policies, procedures, rules, regulations or codes of conduct or ethics adopted by USA Swimming or NCS, including its responsibilities as set forth in these Bylaws.
- .3 LEAGUES - Leagues shall submit the names of their member clubs to the registrar when renewing registration. The registrar shall be notified of any changes in league membership during the year in writing. The list maintained by the registrar shall be the official membership list for the league.

ARTICLE 3
DUES AND FEES

3.1 MEMBERSHIP FEES - Membership fees shall be as established in the USA Swimming Corporate Bylaws. Local fees, as permitted, shall be as established by the NCS House of Delegates.

3.2 SANCTION, APPROVAL AND OTHER FEES

- .1 SANCTION AND APPROVAL FEES - The NCS House of Delegates shall establish reasonable fees, procedures, and documentation required of an applicant for a sanction or approval for, or observation of, a swimming competition to be conducted within the Territory.
- .2 SERVICE CHARGES - In addition to, or in place of, a sanction or approval fee, the NCS House of Delegates may establish a reasonable service charge consistent with the nature of the event.
- .3 PAYMENT - Each applicant for a sanction, approval or observation shall submit with its application the fees and any service charges specified by NCS. If any of the sanction or approval fees or service charges are due at a time following the submission for sanction or approval, the applicant shall promptly pay those fees or service charges to NCS when due in accordance with NCS's fee schedule.
- .4 FINES - The NCS House of Delegates may establish fines for noncompliance with policies adopted by the NCS House of Delegates and/or the Board of Directors.

3.3 FAILURE TO PAY - Membership rights may be suspended in accordance with the USA Swimming Corporate Bylaws (Delinquent Dues and Fees).

ARTICLE 4
HOUSE OF DELEGATES

4.1 MEMBERS - The House of Delegates of NCS shall consist of the Group Member Representatives, the Board of Director Members, the Non-Athlete At-Large House Members, and appointed Athlete At-Large House Members.

- .1 GROUP MEMBER REPRESENTATIVES - Each Group Member in good standing shall appoint from its membership having thirty (30) or more registered athletes shall be entitled to three (3) non-athlete votes and one athlete vote. Each Group Member having one (1) to twenty-nine (29) registered athletes shall have two (2) non-athlete votes and one athlete vote. Group Members with no registered athletes shall have one (1) vote. The appointment shall be in writing, addressed to the Secretary of NCS and duly certified by the chief executive officer or secretary of the appointing Group Member. The appointing Group Member may withdraw one or more of its Group Member Representatives and substitute a new Group Member Representatives by written notice, addressed to the Secretary of NCS and signed by the chief executive officer or secretary of the appointing Group Member. The

representatives of any Group Member are not required to be Individual Members of NCS or USA Swimming.

.2 BOARD OF DIRECTORS - Board of Director Members as designated in Section 5.

.3 NON-ATHLETE AT-LARGE HOUSE MEMBERS - Up to five (5) non-athlete members of the House of Delegates may be appointed as At-Large House Members by the General Chair with the advice and consent of the Board of Directors. At-Large House Members shall hold office from the date of appointment through the conclusion of the annual meeting of the House of Delegates following such appointment or until their successors are appointed to the House of Delegates.

.4 ATHLETE AT-LARGE HOUSE MEMBERS - A sufficient number of athletes to ensure that Athlete Members constitute at least 20% of the voting membership of the House of Delegates shall be appointed by the General Chair with advice and consent of the Board of Directors and shall hold office from the date of appointment through the conclusion of the annual meeting of the House of Delegates following such appointment or until their successors are appointed to the House of Delegates.

4.2 ELIGIBILITY - Only Individual Members in good standing shall be eligible to be elected or appointed as at-large members of the House of Delegates.

4.3 DOUBLE VOTE PROHIBITED - An Individual Member entitled to vote in House of Delegates meetings may only have one vote regardless of the number of positions held by such member.

4.4 VOICE AND VOTING RIGHTS OF MEMBERS - The voice and voting rights of members of the House of Delegates and of individuals shall be as follows:

.1 GROUP MEMBER REPRESENTATIVES, BOARD MEMBERS, AT-LARGE HOUSE MEMBERS AND OTHER MEMBERS - Each of the Group Member Representatives, the Board Members, the At-Large House Members, Official's Chair, Legislative Chair, Scheduling Coordinator, Membership/Registration Coordinator, Senior Coordinator, Age Group Coordinator and Immediate Past General Chair shall have both voice and vote in meetings of the House of Delegates.

.2 INDIVIDUALS - Individuals who are not members of the House of Delegates may attend open meetings of the House of Delegates and its committees and be heard at the discretion of the presiding officer.

4.5 DUTIES AND POWERS - The House of Delegates shall oversee the establishment of policies, procedures and programs. In addition to the duties and powers prescribed in the USA Swimming Rules and Regulations, USA Swimming Corporate Bylaws, or elsewhere in these Bylaws, the House of Delegates shall:

.1 Elect the officers, Athlete Representatives, Coach Representative(s), At-Large Board Members, and NCS members of the Southern Zone Board of Review and the committee chairs and coordinators listed in Articles 6 and 7;

.2 Review, modify and adopt the annual budget of NCS recommended by the Board of Directors;

.3 Call regular and special meetings of the House of Delegates;

.4 Ratify or prospectively modify or rescind policy and program established by the Board of Directors, except any action or authorization by the Board of Directors with respect to contracts or upon which any person may have relied shall not be modified or rescinded;

.5 Establish joint administrative committees, or undertake joint activities with other sports organizations where deemed helpful or necessary by NCS;

- 143 .6 Amend the Bylaws of NCS in accordance with Section 9.3; and
144
145 .7 Remove from office any persons elected by the House of Delegates (Board Members, or committee chairs or
146 coordinators) who have failed to attend to their official duties or member responsibilities or have done so
147 improperly, or who would be subject to penalty by the Zone Board of Review for any of the reasons set forth in
148 Article 404.1.3 of USA Swimming Rules and Regulations. However, no such individual may be removed without
149 receiving thirty (30) days' written notice by the Secretary or other officer designated by the House of Delegates
150 specifying the alleged deficiency in the performance of the member's responsibilities or specific official duties
151 or other reason and an opportunity to respond in writing within twenty (20) days to such allegations.
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- 153 4.6 ANNUAL AND REGULAR MEETINGS - The annual meeting of the House of Delegates of NCS shall be held in the fall.
154 Regular meetings of the House of Delegates will also be held each spring.
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- 156 4.7 SPECIAL MEETINGS - Special meetings of the House of Delegates may be called by the Board of Directors or the General
157 Chair. Should the Board of Directors or the General Chair fail to call the annual or scheduled regular meetings or should
158 a special meeting be appropriate or helpful, a meeting of the House of Delegates may be called by a petition signed by at
159 least five (5) group members of the House of Delegates.
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- 161 4.8 MEETING LOCATION AND TIME - All meetings of the House of Delegates shall take place at a site within the Territory. The
162 House of Delegates or the Board of Directors shall determine the location and time of all meetings of the House of
163 Delegates.
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- 165 4.9 OPEN MEETINGS/CLOSED SESSIONS - House of Delegates meetings shall be open to all members of NCS. Issues pertaining
166 to personnel, disciplinary action, legal, tax or similar affairs of NCS shall be deliberated and decided in a closed session
167 which only House of Delegates members may attend. By a majority vote, the House of Delegates may decide to go into
168 closed session on any matter deserving of confidential treatment or of personal concern to any member of the House of
169 Delegates.
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- 171 4.10 QUORUM - A quorum of the House of Delegates shall consist of those members present and voting.
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- 173 4.11 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other
174 propositions coming before the House of Delegates shall be determined by a majority vote.
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- 176 4.12 PROXY VOTE - Voting by proxy in any meeting of the House of Delegates shall not be permitted.
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- 178 4.13 NOTICES
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- 180 .1 TIME - Not less than twenty (20) days written notice shall be given to each member of the House of Delegates
181 for any annual, regular or special meeting of the House of Delegates. See Section 14.1.3 for the various
182 permitted means of notice.
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- 184 .2 INFORMATION - The notice of a meeting shall contain the time, date and site. For special meetings of the House of
185 Delegates, the expected purpose (which may be general) of the meeting shall be stated. If an expected purpose
186 is the amendment of the Bylaws, a copy of the proposed amendment shall be included in the notice. Failure to
187 have included in the notice any germane amendments subsequently adopted by the House of Delegates at the
188 noticed meeting shall not be the basis for any claim that the amendments as so adopted are invalid.
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190 ARTICLE 5
191 BOARD OF DIRECTORS
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- 193 5.1 MEMBERS - The Board of Directors shall consist of the following officers, committee chairs, coordinators and
194 representatives of NCS, together with those additional members designated in Sections 5.2 and 5.3:
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- 196 .1 General Chair
- 197 .2 Administrative Vice-Chair
- 198 .3 Finance Vice-Chair
- 199 .4 Coach Representative
- 200 .5 Athlete Representatives (2)
- 201 .6 Secretary
- 202 .7 Treasurer
- 203 .8 Programs Vice-Chair
- 204 .9 Operations Vice-Chair
- 205 .10 Safe Sport/Safety Coordinator
- 206 .11 At-Large Athlete Board Members [as needed]
- 207 .12 Officials Chair [If none of the above are certified officials]

209 5.2 AT-LARGE ATHLETE BOARD MEMBERS - A sufficient number of athlete members shall be elected as At-Large Board
 210 Members such that athletes constitute at least twenty percent (20%) of the voting membership of the Board of Directors
 211 at any given time (taking into account the Athlete Representatives). The Athlete At-Large Board Members shall meet the
 212 same requirements as the Athlete Representatives set forth in Section 6.2.1. All At-Large Board Members shall hold office
 213 from the date of their election through the conclusion of the second annual meeting of the House of Delegates following
 214 such election, or until their successors are elected.

216 5.3 EX-OFFICIO MEMBERS - The following persons shall be ex-officio members of the Board of Directors:
 217 .1 Legislative Chair
 218 .2 Governance Chair
 219 .3 Immediate Past General Chair

221 5.4 LIMITATIONS -
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 223 .1 No more than 2 Members of any Group Member shall serve on the Board of Directors at any time. This limitation
 224 shall be applied separately as to Athlete Members and Non-Athlete Members.
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 226 .2 No employee of NCS may serve as a voting member of the Board of Directors.

228 5.5 VOICE AND VOTING RIGHTS OF BOARD MEMBERS - The voice and voting rights of Board Members and individuals shall
 229 be as follows:

- 231 .1 BOARD MEMBERS - Each Board Member (other than the ex-officio members) shall have both voice and vote in
 232 meetings of the Board of Directors and its committees.
- 234 .2 EX-OFFICIO BOARD MEMBERS - Unless entitled to vote under another provision of these Bylaws, the ex-officio members
 235 shall have voice but no vote in meetings of the Board of Directors and its committees.
- 237 .3 GENERAL - Anyone may attend open meetings of the Board of Directors and its committees and be heard at the
 238 discretion of the presiding officer.

240 5.6 DUTIES AND POWERS - The Board of Directors shall act for NCS and the House of Delegates during the intervals between
 241 meetings of the House of Delegates, except that it shall not remove a Board Member or other person not appointed by
 242 the Board of Directors or amend these Bylaws. Any actions taken are subject to the exercise by the House of Delegates
 243 of its powers of ratification or prospective modification or rescission. In addition to the powers and duties prescribed in
 244 the USA Swimming Rules and Regulations or elsewhere in these Bylaws, the Board of Directors shall have the power and
 245 it shall be its duty to:

- 246 .1 Establish and direct policies, procedures and programs for NCS;

- 249 .2 Oversee the conduct by the officers and staff of NCS of the day-to-day management of the affairs of NCS;
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251 .3 Elect Athlete At-Large Board Members if they are not elected in a timely fashion;
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253 .4 Provide advice and consent to appointments proposed by the General Chair as required under these Bylaws or
254 the In the NCS Rules and NCS Policy Manual;
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256 .5 Cause the preparation and presentation to the House of Delegates of the annual budget of NCS and make a
257 recommendation to the House of Delegates concerning the approval or disapproval thereof;
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259 .6 Approve the annual review/audit;
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261 .7 Call regular or special meetings of the Board of Directors or the House of Delegates;
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263 .8 Retain such independent contractors and employ such persons as the Board shall determine are necessary or
264 appropriate to conduct the affairs of NCS;
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266 .9 Appoint other officers, agents, or committees or coordinators, to hold office for the terms specified. These
267 appointees shall have the authority and perform the duties as provided in these Bylaws, the NCS Rules, NCS Policy
268 Manual or as may be provided in the resolutions appointing them, including any powers of the Board of Directors
269 as may be specified, except as may be inconsistent with any other provision of these Bylaws. To the extent not
270 provided elsewhere in these Bylaws, the Board of Directors may delegate to any officer, agent, or committee or
271 coordinator the power to appoint any such subordinate officers, agents, or committees or coordinators and to
272 prescribe their respective terms of office, authorities and duties; and
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274 .10 Remove from office any Board Members, committee chairs, or committee members or coordinators of NCS who
275 were appointed/elected by the Board and who have failed to attend to their official duties or member
276 responsibilities or have done so improperly, or who would be subject to penalty by the Zone Board of Review for
277 any of the reasons set forth in Part Four of the USA Swimming Rules and Regulations. However, no At-Large Board
278 Member, or committee chair or coordinator may be removed without receiving the thirty (30) days' written notice
279 specifying the alleged deficiency in the performance of the member's responsibilities or specific official duties or
280 other reasons and an opportunity to respond in writing within twenty (20) days to such allegations.
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282 5.7 MEETINGS - Board of Directors meetings shall be open. Matters relating to personnel, disciplinary action, legal, taxation
283 or similar affairs shall be deliberated and decided in a closed session which only Board Members are entitled to attend.
284 By a majority vote on a motion of a question of privilege, the Board of Directors may decide to go into closed session on
285 any matter deserving of confidential treatment or of personal concern to any member of the Board of Directors.
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287 5.8 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT - Members of the Board of Directors may participate in
288 meetings of the Board of Directors through conference equipment by means of which all persons participating in the
289 meeting can hear each other at the same time. Participation by such means shall constitute presence at a meeting.
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291 5.9 REGULAR MEETINGS - Regular meetings of the Board of Directors shall be held in accordance with a schedule adopted by
292 the Board of Directors.
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294 5.10 SPECIAL MEETINGS - Special meetings of the Board of Directors may be called by the General Chair. Should the Board of
295 Directors or the General Chair fail to call regular meetings or should a special meeting be appropriate or helpful, a meeting
296 of the Board of Directors shall be called at the written request of any three (3) Board Members.
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298 5.11 QUORUM - A quorum of the Board of Directors shall consist of a majority of the voting members.
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300 5.12 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other
301 propositions coming before the Board of Directors shall be determined by a majority vote. A motion, order or other

proposal the effect of which is to override policy or program established by the House of Delegates shall be determined by a two-thirds vote after at least fourteen (14) days' written notice.

5.13 PROXY VOTE - Voting by proxy in any meeting of the Board of Directors shall not be permitted.

5.14 ACTION BY WRITTEN CONSENT - Any action required or permitted to be taken at any meeting of the Board of Directors may be taken without a meeting if all the Board Members entitled to vote consent to the action in writing and the written consents are filed with the records of the respective meetings. These consents shall be treated for all purposes as votes taken at a meeting.

5.15 MAIL/EMAIL VOTE - Any action which may be taken at any regular or special meeting of the Board of Directors, except elections, or removals of appointed Board members, committee chairs and members, may be taken without a meeting. If an action is to be taken without a meeting, the Secretary, by first class mail, postage prepaid, or email, shall distribute a ballot to every Board Member entitled to vote on the matter. The ballot shall set forth the proposed action, provide an opportunity to specify approval or disapproval, and provide a reasonable time (but in no event less than the period specified in Section 5.16) within which to return the ballot to the Secretary. Action by ballot shall be valid only when the number of votes cast in favor of the proposed action within the time period specified constitutes a majority of the votes entitled to be cast.

5.16 NOTICES -

.1 TIME - Not less than six (6) days' written notice shall be given to each Board Member for any annual, regular or special meeting of the Board of Directors. (See Section 14.1.3 for the permitted means of notice.)

.2 INFORMATION - The notice of a meeting shall contain the time, date and site and in the case of special meetings, the expected purpose.

ARTICLE 6 OFFICERS AND DIRECTORS

6.1 OFFICERS - The officers shall be as listed herein and shall be elected by the House of Delegates at its annual meeting in the odd years.

- .1 General Chair
- .2 Administrative Vice-Chair
- .3 Finance Vice-Chair
- .4 Operations Vice-Chair
- .5 Program Vice-Chair
- .6 Secretary
- .7 Treasurer

6.2 OTHER DIRECTORS

.1 ATHLETE REPRESENTATIVES -

Two (2) Athlete Representatives shall be elected, one each year for a two-year term, or until their respective successors are elected. At the time of election, the Athlete Representative must (a) be an athlete member in good standing; (b) be at least a sophomore in high school or at least 16 years of age, (c) be currently competing, or have competed within the three (3) immediately preceding years, in the program of swimming conducted by NCS or another LSC; and (d) have his or her place of permanent residence in the Territory and expect to reside therein throughout at least the first half of the term (other than periods of enrollment in an institution of higher education). The election of Athlete Representative shall be conducted annually during Spring HOD, or other regularly scheduled meet designated by the Board of Directors. The balloting shall take place at a meeting called for that purpose by the Athletes Committee, or failing that, at a time and in a manner designated by the Board of Directors. The Athlete Representatives elected shall be determined by a majority of the Athlete Members in

355 good standing present and voting who are thirteen (13) years of age or older.

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357 .2 COACH REPRESENTATIVE

358 One (1) Coach Representatives shall be elected, for a two-year term, or until their respective successors are
359 elected. The election of the Coach Representative shall be conducted via electronic vote and/or at a meeting called
360 for that purpose by the Coach Representative, the Coaches Committee or the Board of Directors, and determined
361 by a majority of the Coach Members in good standing present and voting or, failing that, at a time and place and
362 in a manner designated by the Board of Directors. At least twenty (20) days' written notice of the election shall be
363 given to all clubs.

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365 .3 COMMITTEE CHAIRS/COORDINATORS/AT-LARGE BOARD MEMBERS

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367 A. The following committee chairs/coordinators shall be elected by the House of Delegates:

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369 (1) Safe Sport / Safety Coordinator.

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371 B. The following committee chairs /coordinators/ at-large Board members shall be elected as follows:

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373 (1) The Athlete At-Large Board members shall be elected by the athletes at the same time as the Athlete
374 Representatives.

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376 C. The following committee chairs/coordinators/ at-large Board members shall be appointed by the General
377 Chair with advice and consent of the Board of Directors:

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379 (1) If no certified officials hold a position on the Board of Directors, the Officials Chair shall be a member.

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381 6.3 ELIGIBILITY - Only Individual Members of NCS in good standing shall be eligible to hold office and must maintain their
382 eligibility throughout their term of office.

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384 6.4 DOUBLE VOTE PROHIBITED - An Individual Member entitled to vote in Board of Directors meetings may only have one
385 vote, regardless of the number of positions held by such Member.

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387 6.5 OFFICES SPLIT OR COMBINED -

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389 .1 OFFICE HELD BY TWO PERSONS - Any office other than General Chair, Finance Vice-Chair and Treasurer, may
390 be held jointly by two Individual Members. Two individuals who are sharing an office shall share one vote.

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392 .2 OFFICES COMBINED - Any office other than General Chair may be combined with any other office except that
393 the offices of Finance Vice-Chair and Treasurer may not be combined.

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395 6.6 TERMS OF OFFICE -

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397 .1 TERM OF OFFICE - The terms of office of all members of the Board of Directors shall be 2 years.

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399 .2 COMMENCEMENT OF TERM - Each person elected or appointed to a position shall assume office upon election
400 or appointment and shall serve until a successor is chosen.

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402 .3 CONSECUTIVE TERMS LIMITATION - No Individual Member who has served two successive terms shall be
403 eligible for re-election or appointment to the same position until a lapse of one term. A portion of any term
404 served to fill a vacancy in the position shall not be considered in the computation of this successive terms
405 limitation.

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407 6.7 DUTIES - The duties of the officers and other Board Members shall be to attend and participate in all meetings of the

408 House of Delegates and the Board of Directors and as defined in these Bylaws, the In the NCS Rules and NCS Policy
409 Manual, and applicable state laws.

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411 6.8 RESIGNATIONS - Any officer may resign by submitting a written resignation to the General Chair or the Board of Directors
412 specifying an effective date of the resignation. In the absence of a specified effective date, any such resignation shall take
413 effect upon the appointment or election of a successor.

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415 6.9 VACANCIES AND INCAPACITIES -

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417 .1 OFFICE OF GENERAL CHAIR - In the event of a vacancy in the office of General Chair, or of the General Chair's
418 temporary or permanent incapacity, the Administrative Vice-Chair shall become the acting General Chair until
419 an election can be held at the next meeting of the House of Delegates to fill the remaining term, if any, of the
420 former General Chair, or until the General Chair ceases to suffer from any temporary incapacity. While serving
421 as acting General Chair, the Administrative Vice-Chair shall vacate the office of Administrative Vice-Chair, except
422 in the case of the General Chair's temporary incapacity. If the General Chair is to be absent from the Territory,
423 the General Chair may, but is not obligated to, designate the Administrative Vice-Chair as acting General Chair
424 for the duration of the absence.

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426 .2 OFFICES OF ATHLETE OR COACH REPRESENTATIVES OR ANY POSITION ELECTED - In the event of a vacancy or
427 of the permanent incapacity of a person holding the office of Athlete Representative or Coach Representative,
428 or person who has been elected, the General Chair may appoint, with the advice and consent of the Board of
429 Directors, an eligible member to serve the remainder of the term of office or until the respective body shall elect
430 a successor.

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432 .3 DETERMINATION OF VACANCY OR INCAPACITY - The determination of when an office becomes vacant or an
433 officer becomes incapacitated shall be within the discretion of the Board of Directors or the House of Delegates
434 with the advice and consent of the electing body. The determination as to when the General Chair is temporarily
435 incapacitated shall be made, where the circumstances permit, by the General Chair and otherwise shall be
436 within the discretion of the Board of Directors, subject to any subsequent action by the House of Delegates.

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438 6.10 REMOVAL OF DIRECTORS - Directors may be removed in accordance with 4.5.9 and 5.6.10 of these Bylaws.

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440 6.11 OFFICERS' POWERS GENERALLY -

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442 .1 AUTHORITY TO EXECUTE CONTRACTS, ETC. - The General Chair, Administrative Vice-Chair and Treasurer each
443 may sign and execute in the name of NCS deeds, mortgages, bonds, contracts, agreements or other instruments
444 duly authorized by the In the NCS Rules and NCS Policy Manual, the Board of Directors or the House of Delegates,
445 except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors
446 to another officer or agent, expressly requires two or more signatures or is required by law to be otherwise
447 executed. Additional signing authority may be provided by standing resolutions of the Board of Directors or the
448 House of Delegates.

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450 .2 ADDITIONAL POWERS AND DUTIES - Each officer shall have other powers and perform other duties as
451 prescribed in the NCS Rules, NCS Policy Manual or by the House of Delegates, the Board of Directors, the General
452 Chair, the respective division chair, the delegating officer, or these Bylaws.

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454 .3 DELEGATION - Officers of NCS may delegate any portion of their powers or duties to an individual or a
455 committee, except that neither the Finance Vice-Chair nor the Treasurer may delegate duties to the other
456 without the consent of the Board of Directors. In addition, the authority to sign checks, drafts, orders of
457 withdrawal or wire transfers shall not be delegated other than by the Board of Directors. Except as otherwise
458 provided in these Bylaws and with the consent of the Board of Directors any officer may delegate any portion
459 of that officer's powers or duties to the paid staff of NCS. A delegation of powers or duties shall not relieve the
460 delegating officer of the ultimate responsibility to see that these duties and obligations are properly executed

461 or fulfilled.

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463 6.12 DEPOSITORIES AND BANKING AUTHORITY -

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465 .1 DEPOSITORIES, ETC. - All receipts, income, charges and fees of NCS shall be deposited to its credit in the banks,
466 trust companies, other depositories or custodians, investment companies or investment management
467 companies as the Board of Directors determines.

468

469 .2 SIGNATURE AUTHORITY - All checks, drafts or other orders for the payment or transfer of money, and all notes
470 or other evidences of indebtedness issued in the name of NCS shall be signed by the General Chair, the Treasurer
471 or other officer or officers or agent or agents of NCS, and in the manner, as shall be determined by the Finance
472 Vice-Chair, the Finance Committee or the Board of Directors.

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478 7.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The divisions of NCS
479 shall each be chaired as indicated below with respective duties, jurisdiction and responsibilities described in the In the
480 NCS Rules and NCS Policy Manual.

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ARTICLE 7

DIVISIONS, COMMITTEES AND COORDINATORS

7.1 DIVISIONAL ORGANIZATION AND JURISDICTIONS, STANDING COMMITTEES AND COORDINATORS - The divisions of NCS shall each be chaired as indicated below with respective duties, jurisdiction and responsibilities described in the In the NCS Rules and NCS Policy Manual.

.1 ADMINISTRATIVE DIVISION - Administrative Vice-Chair

.2 PROGRAM DIVISION - Program Vice-Chair

.3 OPERATIONS DIVISION - Operations Vice-Chair

.4 FINANCE DIVISION - Finance Vice-Chair

.5 ATHLETES DIVISION - Senior Athlete Representative

.6 COACHES DIVISION - Coach Representative

7.2 ELECTED, EX OFFICIO AND APPOINTED CHAIRS AND COORDINATORS

.1 ELECTED CHAIRS AND COORDINATORS - Committee chairs and coordinators who are not Board members, but are elected by the House of Delegates, a committee or division, are as follows: None

.2 EX-OFFICIO CHAIR - Certain other committee chairs are designated ex-officio by virtue of an office currently held.

.3 APPOINTED CHAIRS AND COORDINATORS - The chairs of all other committees and all other coordinators shall be appointed by the General Chair with the advice and consent of the Board of Directors and the respective division chair. The appointed committee chair or coordinator shall assume office upon appointment or the date designated by the General Chair and shall serve until a successor is appointed and assumes office.

7.3 COMMITTEES - In addition to the standing committees listed herein, the Board of Directors and the House of Delegates are each authorized to establish additional committees to meet programming needs. Except as otherwise provided in these Bylaws or the In the NCS Rules and NCS Policy Manual, members of each committee shall be appointed by the General Chair with the advice and consent of the respective division chair and the chair of the committee. Athlete members of each committee shall be appointed by the General Chair with the advice of the Senior Athlete Representative. Athlete membership shall constitute at least twenty percent (20%) of the voting membership of every committee. The division chair shall be an ex-officio member, with voice and vote, of each committee within the respective division.

7.4 STANDING COMMITTEES & COORDINATORS

.1 ATHLETES COMMITTEE -

A. CHAIR - The Senior Athlete Representative or his/her designee shall be the chair of the committee.

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- B. MEMBERS - The Athletes Committee shall consist of the Athlete Representatives, the Athlete At-Large Board members and the Group Member Athlete Representatives appointed by each Group Member pursuant to Section 4.1.1.
- C. DUTIES - The Athletes' Committee shall have general charge of the business and affairs of the Athletes of NCS, and shall undertake such activities (a) delegated to it by the Board of Directors or the General Chair or (b) undertaken by the Committee as being in the best interests of the Athlete Members, NCS, USA Swimming and the sport of swimming

.2 FINANCE COMMITTEE -

- A. CHAIR - The chair shall be the Finance Vice-Chair.
- B. MEMBERS - The members of the Finance Committee shall be the Finance Vice-Chair, the Treasurer, the Administrative Vice Chair, a Coach Member, and other members appointed by the General Chair and a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee.
- C. DUTIES -
 - (1) To develop, establish where so authorized, or recommend to the Board of Directors, and supervise the execution of policy regarding the investment of NCS's working capital, funded reserves and endowment funds, within the guidelines, if any, established by the Board of Directors or the House of Delegates. The Finance Committee shall also regularly review NCS's equipment needs (both operational and office) and the various methods available to finance the acquisition of any needed equipment and make a determination and recommendation of the best financing method.
 - (2) To conduct a review or audit or recommend an independent auditor to conduct the required annual review or audit of the books of NCS. If conducted internally, a minimum of three (3) committee members with a sufficient number of athletes to constitute at least 20% of the voting membership, must conduct the review or audit. The Treasurer cannot be a member of the group performing the audit, but can be present to provide clarification, information and answer questions.
 - (3) To submit the review or audit and other reports and make recommendations to the Board of Directors with regard thereto.
 - (4) To consult with the officers, committee chairs and coordinators and prepare and present a proposed budget for consideration and approval by the Board of Directors and the House of Delegates. The officers, committee chairs and coordinators shall provide promptly such financial information (current and projected) and budget proposals as the Finance Committee may request. The proposed budget may contain alternatives.
 - (5) To complete and submit any state and local reports and filings.

.3 GOVERNANCE COMMITTEE -

- A. CHAIR - The chair shall be elected annually by the Governance Committee from among its own members.
- B. MEMBERS -

The Governance Committee members shall be appointed by the General Chair with advice and consent of the Board of Directors. The Committee shall be comprised of 4 non-athletes with a sufficient number of athletes so as to constitute at least twenty percent (20%) of the voting membership of the Committee. Each member shall serve a four-year term, staggered so that one-fourth (1/4) of such members are appointed each year. No more than one-half (1/2) of the Governance Committee members shall be members of the NCS Board of Directors at any given time. After completion of two consecutive terms, members are not eligible for re-appointment to the Governance Committee until after a lapse of two years. A portion of any term served to fill a vacancy in the position shall not be considered in the computation of the successive term limitation. In no case shall the General Chair serve on the Governance Committee.

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- C. QUORUM - When making nominations, a quorum for any meeting of the Governance Committee shall consist of a majority of its voting members. For all other meetings, a quorum shall consist of those members present and voting.

- D. DUTIES
 - (1) To assist in periodic evaluation of the mission and vision statements and the Bylaws of NCS;
 - (2) To aid in the development of operating policies regarding conflict of interest (Board and staff), document retention, ethics, whistle-blower, procurement, contract review, grievance and other employment-related practices, etc.;
 - (3) To aid in the development of personnel practices procedure including job descriptions and annual review of staff;
 - (4) To ensure that the Board's focus remains on the strategic plan;
 - (5) To aid in the development of expectations and processes for accountability of Board members;
 - (6) To develop criteria for the qualities and required characteristics of Board officers;
 - (7) To lead Board succession planning by assessing current and anticipated needs for Board composition and identifying and recruiting potential Board members;
 - (8) To nominate Board members, Zone Board of Review Members and coordinator to be elected by the House of Delegates consistent with the matrix of skills, demographics, and talents needed;
 - (9) To publish the slate of candidates to the NCS membership at least twenty (20) days prior to the election. Additional nominations may be made from the floor of the House of Delegates by voting members of the House of Delegates;
 - (10) To design and implement Board orientation and an ongoing program of Board education and development; and
 - (11) To lead periodic assessment of the Board's performance (as a whole and of individual members) and make recommendations to enhance Board effectiveness.

.4 SAFETY COORDINATOR

- A. DUTIES - The duties shall be as outlined in the NCS Policies Manual.

7.5 DUTIES OF CHAIRS AND COORDINATORS GENERALLY - The duties of the General Chair, the division chairs, committee chairs, and coordinators (in addition to those provided elsewhere in these Bylaws) shall be as follows:

- .1 Preside at all meetings of the respective division, committee or subcommittee;
- .2 See that all duties and responsibilities of the coordinator, the respective division, committee or sub-committee in his or her charge are properly and promptly carried out;
- .3 Appoint such committees or sub-committees as may be necessary to fulfill the duties and responsibilities of the coordinator or division or committee, respectively;
- .4 Communicate with the General Chair, respective division, coordinator, committee or subcommittee members and the Secretary to keep them fully informed;
- .5 Appoint a member as secretary of the committee or subcommittee charged with taking minutes of each meeting and forward reports or minutes of all meetings to the Secretary; and
- .6 Perform the other specific duties listed in NCS's Policies and Procedures or as may be delegated by the General Chair, the respective division chair or committee chair, the Board of Directors or the House of Delegates.

7.6 DUTIES OF COMMITTEES GENERALLY - Except as otherwise provided in these Bylaws, the duties of the committees shall be prescribed by the In the NCS Rules and NCS Policy Manual.

- 617
618 7.7 REGULAR AND SPECIAL MEETINGS - Regular and special meetings of committees or sub-committees of NCS shall be held
619 as determined by the respective Vice-chairs or committee or sub-committee chair.
620
- 621 7.8 OPEN MEETING/CLOSED SESSIONS - Meetings of committees and sub-committees, other than a Personnel Committee
622 meeting, shall be open to all members of NCS. Matters relating to personnel, disciplinary action, legal, taxation and similar
623 affairs shall be deliberated and decided in a closed session which only the respective members are entitled to attend. By
624 a majority vote, a committee or sub-committee may decide to go into closed session on any matter deserving of
625 confidential treatment or of personal concern to any member of the committee or sub-committee.
626
- 627 7.9 VOICE AND VOTING RIGHTS OF COMMITTEE MEMBERS - Each Committee member shall have both voice and vote in their
628 respective meetings.
629
- 630 7.10 ACTION BY WRITTEN CONSENT - Any action required or permitted to be taken at any meeting of a committee may be
631 taken without a meeting if all the committee members entitled to vote consent to the action in writing and the written
632 consents are filed with the records of the meetings. These consents shall be treated for all purposes as a vote taken at a
633 meeting.
634
- 635 7.11 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT - Members of any committee may participate in a meeting
636 of the committee or through conference equipment by means of which all persons participating in the meeting can hear
637 each other at the same time. Participation by such means shall constitute presence at a meeting.
638
- 639 7.12 QUORUM - Except as otherwise provided in these Bylaws or in the resolution or other action establishing a committee, a
640 quorum of any committee shall consist of those members present.
641
- 642 7.13 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all motions, orders and other
643 propositions coming before a committee shall be determined by a majority vote.
644
- 645 7.14 PROXY VOTE - Voting by proxy in any meeting of a committee shall not be permitted.
646
- 647 7.15 NOTICES
648
- 649 .1 TIME - Except as otherwise provided in these Bylaws or the resolution or other action establishing a committee,
650 not less than five (5) days' written notice shall be given for any meeting of a committee.
651
- 652 .2 INFORMATION - The notice of a meeting shall contain the time, date, and site.
653
- 654 7.16 RESIGNATIONS - Any committee chair or member or coordinator may resign by submitting a written resignation to the
655 General Chair or the Board of Directors specifying an effective date of the resignation. If such date is not specified, the
656 resignation shall take effect upon the appointment of a successor.
657
- 658 7.17 VACANCIES - The determination of when the position of an appointed committee chair, committee member or a
659 coordinator becomes vacant or the person becomes incapacitated, if not made by the person, shall be within the
660 discretion of the Board of Directors. In the event of a vacancy or permanent incapacity, the General Chair, with the advice
661 and consent of the Board of Directors and the respective division chair, shall appoint a successor to serve until the conclu-
662 sion of the incumbent's term. A temporary incapacity may be left unfilled at the discretion of the General Chair or an
663 appointment may be made for the duration of the temporary incapacity.
664
- 665 7.18 DELEGATION - With the consent of the Board of Directors or the respective division chair, a committee chair or a
666 coordinator may delegate a portion of their powers or duties to another officer of NCS, or to another committee,
667 subcommittee, or coordinator, or with the consent of the Board of Directors to the paid staff of NCS. Notwithstanding
668 any delegation, the ultimate responsibility for the delegated duties and obligations shall remain with the delegator.
669

670 7.19 APPLICATION TO COMMITTEES - Sections 7.5 through 7.18 shall apply to all committees, unless otherwise provided in
671 these Bylaws, in the resolution creating the committee or in the In the NCS Rules and NCS Policy Manual.
672

673 ARTICLE 8
674 ANNUAL AUDIT, REPORTS AND REMITTANCES
675

676 NCS shall submit any reports and remittances required by the USA Swimming Corporate Bylaws, by the USA Swimming
677 Board of Directors, the President/CEO of USA Swimming or by any agreement between NCS and USA Swimming. Reports
678 required to be submitted to USA Swimming by NCS include annual financial and federal tax reports and the annual audit
679 or review.
680

681 ARTICLE 9
682 ORGANIZATION, AMENDMENT OF BYLAWS AND DISSOLUTION
683

684 9.1 NON-PROFIT AND CHARITABLE PURPOSES - NCS is organized exclusively for charitable and educational purposes and for
685 the purpose of fostering national or international amateur sports competition within the meaning of section 501(c)(3) of
686 the IRS Code. Notwithstanding any other provision of these Bylaws, NCS shall not, except to an insubstantial degree, (1)
687 engage in any activities or exercise any powers that are not in furtherance of the purposes and objectives of NCS or (2)
688 engage in any activities not permitted to be carried on by: (A) a corporation exempt from federal income tax under such
689 section 501(c)(3) of the IRS Code or (B) a corporation to which contributions, gifts and bequests are deductible under
690 sections 170(c)(2), 2055(a)(2) and 2522(a)(2) of the IRS Code.
691

692 9.2 DEDICATION OF ASSETS, ETC. - The revenues, properties and assets of NCS are irrevocably dedicated to the purposes set
693 forth in Sections 1.2 and 9.1 of these Bylaws. No part of the net earnings, properties or assets of NCS shall inure to the
694 benefit of any private person or any member, officer or director of NCS.
695

696 9.3 AMENDMENTS - Any provision of these Bylaws not mandated by USA Swimming may be amended at any meeting of the
697 NCS House of Delegates by a two-thirds (2/3) vote of the members present and voting. Amendments so approved shall
698 not take effect until reviewed and approved by the USA Swimming Rules and Regulations Committee. Changes to
699 Required LSC Bylaws shall be effective on the date established in the amending USA Swimming legislation.
700

701 9.4 DISSOLUTION - NCS may be dissolved only upon a two-thirds (2/3) vote of all the voting members of the House of
702 Delegates. Upon dissolution, the net assets of NCS shall not inure to the benefit of any private individual, unincorporated
703 organization or corporation, including any member, officer or director of NCS, but shall be distributed to USA Swimming,
704 to be used exclusively for educational or charitable purposes. If USA Swimming, is not then in existence, or is not then a
705 corporation which is exempt under section 501(c)(3) of the IRS Code and to which contributions, bequests and gifts are
706 deductible under sections 170(c)(2), 2055(a)(2) and 2522(a)(2) of the IRS Code, the net assets of NCS shall be distributed
707 to a corporation or other organization meeting those criteria and designated by the House of Delegates at the time of
708 dissolution, to be used exclusively for educational or charitable purposes.

709 ARTICLE 10
710 INDEMNIFICATION
711

712 10.1 INDEMNITY - NCS shall indemnify, protect and defend, in the manner and to the full extent permitted by law, any
713 Indemnified Person in respect of any threatened, pending or completed action, suit or proceeding, whether or not by or
714 in the right of NCS, and whether civil, criminal, administrative, investigative or otherwise, by reason of the fact that the
715 Indemnified Person bears or bore one or more of the relationships to NCS specified in Section 10.3 and was acting or
716 failing to act in one or more of those capacities or reasonably believed that to be the case. Where specifically required by
717 law, this indemnification shall be made only as authorized in the specific case upon a determination, in the manner
718 provided by law, that indemnification of the Indemnified Person is proper in the circumstances. NCS may, to the full
719 extent permitted by law, purchase additional insurance to that provided by USA Swimming, and maintain insurance on
720 behalf of any Indemnified Person against any liability that could be asserted against the Indemnified Person.
721

- 722 10.2 EXCLUSION - The indemnification provided by this Article 10, shall not apply to any Indemnified Party whose otherwise
723 indemnified conduct is finally determined to have been in bad faith, self-dealing, gross negligence, wanton and willful
724 disregard of applicable laws, rules and regulations, of the USA Swimming Rules and Regulations, of the USA Swimming
725 Code of Conduct or these Bylaws or who is convicted of a crime (including felony, misdemeanor and lesser crimes)
726 involving sexual misconduct, child abuse, violation of a law specifically designed to protect minors or similar offenses, or
727 who is found by the Zone Board of Review, the National Board of Review, or the U.S. Center for SafeSport to have
728 committed actions which would be the basis for such a conviction and, in each case, the otherwise indemnifiable conduct
729 (or failure to act) was, or was directly related to, the predicate acts of the conviction or finding.
730
- 731 10.3 INDEMNIFIED PERSONS - As used in this Article 10, "Indemnified Person" shall mean any person who is or was a Board
732 Member, Group Member Representative, officer, official, coach, committee chair or member, coordinator, volunteer,
733 employee or agent of NCS, or is or was serving at the direct request of NCS as a director, officer, Group Member
734 Representative, meet director, official, coach, committee chair or member, coordinator, volunteer, employee or agent of
735 another person or entity involved with the sport of swimming.
736
- 737 10.4 EXTENT OF INDEMNITY - To the full extent permitted by law, the indemnification provided in this Article shall include
738 expenses (including attorneys' fees, disbursements and expenses), judgments, fines, penalties and amounts paid in
739 settlement, and, except as limited by applicable laws, these expenses shall be paid by NCS in advance of the final
740 disposition of such action, suit or proceeding. If doubt exists as to the applicability of an exclusion to NCS's obligation to
741 indemnify, NCS may require an undertaking from the Indemnified Person obliging him to repay such sums if it is
742 subsequently determined that an exclusion is applicable. In the case of any person engaged in the sport of swimming for
743 compensation or other gain, if NCS determines that there is reasonable doubt as to such person's ability to make any
744 repayment, NCS shall not be obligated to make any payments in advance of the final determination. This indemnification
745 shall not be deemed to limit the right of NCS to indemnify any other person for any such expenses to the full extent
746 permitted by law, nor shall it be deemed exclusive of any other rights to which any Indemnified Person may be entitled
747 under any agreement, vote of members or disinterested directors or otherwise, both as to action in an official capacity
748 and as to action in another capacity while holding such office.
749
- 750 10.5 SUCCESSORS, ETC. - The indemnification provided by this Article shall continue as to an Indemnified Person who has died
751 or been determined to be legally incompetent and shall apply for the benefit of the successors, guardians, conservators,
752 heirs, executors, administrators and trustees of the Indemnified Person.
753

754 ARTICLE 11
755 PARLIAMENTARY AUTHORITY
756

757 ROBERT'S RULES - Robert's Rules of Order Newly Revised shall govern NCS and any of its constituent or component parts,
758 committees, etc., in the conduct of meetings in all cases to which they apply and in which they are not inconsistent with
759 these Bylaws and any special rules of order NCS, the House of Delegates, the Board of Directors or its divisions,
760 committees, etc., may adopt.
761

762 ARTICLE 12
763 MISCELLANEOUS
764

- 765 12.1 EFFECT OF STATE LAW CHANGES (SEVERABILITY) - If any portion of these Bylaws shall be determined by a final judicial
766 decision to be, or as a result of a change in the law of the State of North Carolina become, illegal, invalid or unenforceable,
767 the remainder of these Bylaws shall continue in full force and effect.
768
- 769 12.2 FISCAL YEAR - The fiscal year of NCS shall end on the last day of September.
770
- 771 12.3 TAX STATUS; INTERPRETATION OF BYLAWS - It is intended that NCS shall have and continue to have the status of an
772 organization which is exempt from federal income taxation under section 501(c)(3) of the IRS Code and to which
773 contributions, bequests and gifts are deductible for federal income, estate and gift tax purposes under sections 170(c)(2),
774 2055(a)(2) and 2522(a)(2) of the IRS Code, respectively. Similarly, it is intended that NCS shall have that or similar status

775 under the applicable state and local laws as will exempt it from taxation to the maximum extent possible to the extent
776 not contrary to applicable federal requirements. These Bylaws shall be interpreted accordingly.

777
778 ARTICLE 13
779 INTENTIONALLY DELETED

780
781 ARTICLE 14
782 CONVENTIONS AND DEFINITIONS

783
784 14.1 CONVENTIONS -

785
786 .1 TERMS GENERALLY - Whenever the context may require, any pronoun or official title shall include the
787 corresponding masculine, feminine and neuter forms. The words "include", "includes" and "including" shall be
788 deemed to be followed by the phrase "without limitation". The singular shall include the plural and the plural shall
789 include the singular as the context may require. Where the context permits, the term "or" shall be interpreted as
790 though it were "and/or". Captions have been used for convenience only and shall not be used in interpreting the
791 Bylaws.

792
793 .2 CAPITALIZED TITLES - Capitalized titles, such as Secretary or Treasurer, when appearing alone shall refer to NCS
794 positions and not to USA Swimming or another organization.

795
796 .3 NOTICE DEEMED GIVEN; LAST KNOWN ADDRESS -

797
798 A. Notice by Mail - Notice given and other writings delivered by first class mail, postage prepaid, and addressed
799 to the last known address shall be deemed given or delivered upon the postmark date for all purposes under
800 these Bylaws.

801
802 B. Notice by Email - Notice given and writings delivered by electronic mail to the last known email address shall
803 be deemed given or delivered for all purposes under these Bylaws.

804
805 C. Last Known Mail or Email Address - For all purposes under these Bylaws, the last known mail or email
806 address of a member of NCS shall be the mail or email address on file with NCS or in SWIMS.

807
808 .4 TIME PERIOD CONVENTION - In computing time periods established by these Bylaws, the initial time period (days
809 or hours) shall not be included but the last period shall be included.

810
811 .5 WAIVER OF NOTICE CONVENTION - Untimely or insufficient notice for any meeting held under the authority of
812 these Bylaws shall be considered to have been waived if a member attends or participates in the meeting to which
813 such notice referred or to which notice was lacking without, at the earliest opportunity, raising an objection of
814 untimely or insufficient notice having been given for such meeting. If the member is a Group Member
815 Representative, then the relevant Group Member shall be treated as having waived the untimely or insufficient
816 notice to the same extent.

817
818 14.2 DEFINITIONS - When used in these Bylaws, the following terms shall have the meanings indicated in this Section, and the
819 definitions of such terms are equally applicable both to the singular and plural forms.

820
821 .1 ARTICLE - a principal subdivision of these Bylaws.

822
823 .2 ARTICLES OF INCORPORATION - the document filed with the Secretary of State of North Carolina pursuant to which
824 NCS was formed.

825
826 .3 ATHLETE REPRESENTATIVE - an Athlete Member elected to represent athletes in the House of Delegates and on
827 the Board of Directors.

- 828
829 .4 BOARD MEMBER - a member of the Board of Directors, including the At-Large Board Members.
830
831 .5 BOARD OF DIRECTORS - the Board of Directors of NCS.
832
833 .6 BYLAWS - these bylaws as adopted and amended from time to time by, and in effect for, NCS.
834
835 .7 COACH REPRESENTATIVE - a Coach Member elected to represent the coaches in the House of Delegates and on
836 the Board of Directors.
837
838 .8 FINA - the Federation Internationale de Natation, the international governing body for the sport of swimming.
839
840 .9 GROUP MEMBER REPRESENTATIVE - an individual appointed to represent a Group Member in the House of
841 Delegates.
842
843 .10 HOUSE OF DELEGATES - the House of Delegates of NCS as established by Article 4 of these Bylaws.
844
845 .11 IMMEDIATE PAST GENERAL CHAIR - the individual who is the immediate past General Chair of NCS.
846
847 .12 IRS CODE - the current United States Internal Revenue Code.
848
849 .13 LOCAL SWIMMING COMMITTEE / LSC - NCS as defined by the USA Swimming Corporate Bylaws.
850
851 .14 MEMBER - a Group Member or an Individual Member.
852
853 .15 NATIONAL BOARD OF REVIEW - the National Board of Review of USA Swimming established pursuant to Part Four
854 of the USA Swimming Rules and Regulations. Where the context requires, a reference to the National Board of
855 Review shall include a reference to the USA Swimming Board of Directors when that body is acting upon an appeal
856 from the National Board of Review.
857
858 .16 POLICIES AND PROCEDURES - the principles, rules, and guidelines of NCS, as amended and adopted by the Board
859 of Directors or the House of Delegates.
860
861 .17 SECTION - a subdivision of the Articles of these Bylaws.
862
863 .18 TERRITORY - the geographic territory over which NCS has jurisdiction as a Local Swimming Committee.
864
865 .19 USA SWIMMING - USA Swimming, Inc., a Colorado nonprofit corporation which is the national governing body for
866 the United States for the sport of swimming.
867
868 .20 NCS - the North Carolina not-for-profit corporation to which these Bylaws pertain.
869
870 .21 ZONE BOARD OF REVIEW - the Board of Review of the Zone in which NCS is located, which Zone Board of Review
871 is established pursuant to Part Four of the USA Swimming Rules and Regulations. Where the context requires, a
872 reference to the Zone Board of Review shall include a reference to the National Board of Review when that body
873 is acting upon an appeal from the Zone Board of Review.