



**NORTH
CAROLINA
SWIMMING**

Inspiring Excellence by Providing Resources and Services to Support, Educate and Empower the North Carolina Swimming Community.

MEETING MINUTES

Board of Directors Meeting

January 5, 2014

Greensboro, NC

1. CALL TO ORDER – John Roy
2. ROLL CALL – Jim Riggs

Attendees: Chris Kitchens, Bill Martin, Wayne Shulby, Suzanne Heath, Joel Black, Carl Labonge, Same Day, Jon Fox, Jon Jolley, Kathy McKee, Tom Donahue, Colleen Gillan, Dave Olack, Lisa Olack, Trish Martin, Thornton Burnette, Jim Riggs, John Roy, Rodney Sellars, Ronnie Roach

3. OFFICER REPORTS

a. Secretary – Jim

- i. Previous meeting minutes approval.

Motion: Approve BOD Meeting Minutes, November 13, 2013- Approved

b. Membership – Suzanne

- i. NCS current total membership, 9357 with:
- ii. Athletes, 8589
- iii. Coaches, 367
- iv. Officials, 342

c. Finance – Jon, Carl

- i. No major issues with income and P/L

Action Item: Budget requests template to be distributed to committee chairs, mid-March - Carl

- ii. Additional activities to be added including Meet Management Training, Winter Nationals, National Open Water

d. Safe Sport – Trish

- i. Update on pool contamination status. Information listed on NCS website.

4. COMMITTEE REPORTS

a. Open Water – John

- i. National Open Water Championship will not be held at Wrightsville, NC. To be held in California. Possible site for 2016.
- ii. Continue finish line apparatus for NCS use.
- iii. Possible conflict with State Championship Open Water (golf tournament).

Action Item: Update NCS schedule – Alan Pfau

b. Disability – Thornton

- i. Reviewed criteria for selecting NCS representative for Disability Zone Team. Create environment for swimmers to compete at LSC level of three sanctioned meets (one must be a LSC championship) within a 12 month period.
 - 1. Disability Zone Team will participate as part of the overall team. Associated with Zone Team Selection Policy.
 - 2. Personal assistant swimmers would accompany the swimmer. Assistant must meet USAS/NCS travel requirements including background check.

Motion: NCS Disability Zone Team Selection Policy - Approved

- ii. USAS Disability Workshop status. No current applicants from NCS.

Action Item: Update attendee status - Thornton

5. OLD BUSINESS

- a. Conflict of Interest Documentation – Bill
 - i. Due December 2013.
 - ii. Waiting for additional acknowledgements.
- b. Non Profit Status of Teams – Bill
 - i. Approximately 50% of teams have responded.
 - ii. Failure of teams to reply may affect travel and development funding.
- c. Sponsorships
 - i. Additional listings including Marriott. Posted on NCS website.
- d. USAS National Athlete Registration Proposal
 - i. Update not currently on agenda for consideration.
 - ii. Letter of Concern sent. Issues reviewed.
 - iii. System integration plan under evaluation by USAS.
- e. Fall HOD planning policy
 - i. Inclusion with awards banquet impacts schedule.
 - ii. Bids for location due date January 31.

Action Item: Review status of another location per selection criteria. To meet scheduling issues, Board will support selection – John

6. NEW BUSINESS

- a. Recognition Committee – John
 - i. Designate a committee to recognize years of service for volunteers (including Philips 66 award).
 - ii. Committee members include John Roy, Chris Kitchens, Jon Fox, and Wayne Shulby.
- b. Inclusion to attend the USAS National Convention - Wayne
 - i. Review selection of attendees criteria

Motion: Revision to General Reimbursement for travel to National Convention expanded to include Treasurer, Diversity Chair, Officials Chair, Safe Sport Chair, Disability Chair, Finance Chair – Approved

- c. NCS Website Maintenance Fees – Ronnie
 - Motion: Allocate domain and host fees (\$400 annually) for NCS website – Approved.**
- d. Club Development Program – John, Dave
 - i. Review of 2014 NCS Swimming Club Development Program with point system with maximum of \$500. Deadline of August 31, 2014.

Action Item: Distribute policy and program on NCS website – Dave

Motion: Adopt 2014 NCS Club Development Program – Approved

- e. National Select Camp – John
 - i. Review of funding to support swimmers at varied national and regional swim camps
 - ii. Continued effort to coordinate with SC Swimming.
- f. NCS Logo
 - i. Preliminary design ideas shared with board.
Action Item: Develop new logo design options and provide for LSC selection at Spring HOD – Sam, Bill
- g. Meet Management Training Outreach – Lisa
 - i. Available to up to ten local club training sessions within NCS.
Motion: Provide funding to support reimbursement for Meet Management Training – Approved.
 - ii. Meet Recon Process
Action Item: Propose penalty for failure to perform process at next board meeting – Wayne
 - iii. Meet call for timers
Action Item: Propose penalty for call for timers (failure of host team organization) – John
 - iv. Meet officials support
Action Item: Propose process and actions for failure to provide sufficient officials - Joel

7. SCHEDULE

- a. **Next BOD meeting (teleconference) February 5 at 8:30 pm EST**
- b. Spring HOD, April 12 – 13 at YOTA, Raleigh, NC

8. ADJOURNMENT

9. REFERENCES

- a. Board of Directors Meeting Minutes, November 2013
- b. Membership Information
- c. Financial Income Statement and Profit/Loss Reports
- d. 2014 NCS Club Development Program