OFFICE - SENIOR VICE CHAIR

The Senior Vice-Chair is a member of the Board of Directors and the Sanctions Committee, elected by the Fall House of Delegates in an even year for a two-year period beginning immediately following the election. As long as the member is in good standing, he or she may serve in this capacity for two consecutive terms.

The duties and powers of the Senior Vice-Chair are defined by the LSC By-Laws: The duties and powers of the officers and other Board Members shall be to attend and participate in all meetings of the House of Delegates and the Board of Directors and as follows:

By-Laws

606.7.5 Senior Vice-chairman: The Senior Vice Chair shall chair and have general charge of the affairs and property of the Division or Committee that develops and conducts the senior swimming program of NCS including meet management for all senior swimming meets sponsored by NCS. The Senior Vice Chair serves a liaison to the Athlete Representatives and the Athletes Committee and shall be responsible to see that the Athlete Representatives elections are held in accordance with these Bylaws.

607.1.4 Senior Division - Senior Vice Chair

- o Open Water
- Safety Committee (Standing Committee)
- Senior Committee (Standing Committee)
- Technical Planning
- Travel Fund

Committees

- A. Sanctions
- B. Technical Planning
- C. Senior Planning (Chair)
- D. Safety
- E. Open Water
- F. Travel Fund

Duties

- A. Actively participate in all NCS Board and relative NCS Committee meetings.
- B. Serve as a member of the Sanctions committee reviewing all meet information and sanction applications in a timely fashion.
- C. Oversee the meet management of all NCS-sponsored Senior swim meets.
- D. Work with the Executive Administrator to ensure awards for NCS sponsored swim meets are ordered in a timely manner
- E. Ensure that Travel Fund reimbursements are dispersed to appropriate teams/athletes.
- F. Serve as a liaison to the Athlete Reps and Athlete Committee, overseeing the elections of Athlete Reps in accordance with the By-Laws.
- G. Ensure Senior Division Committee Chairs submit budget requests to support their programs to Finance Vice Chair/Treasurer as requested

North Carolina Swimming
Position Description – Senior Vice Chair
Approved: 6/19/2013