



*Inspiring Excellence by Providing Resources and Services to Support, Educate and Empower the North Carolina Swimming Community.*

## **MINUTES**

### **BOARD OF DIRECTORS MEETING**

**Sunday, September 25, 2011**

**9 AM – 11:30 AM**

**YMCA of the Triangle Offices**

**801 Corporate Center Drive**

**Raleigh, NC**

1. ROLL CALL – Wayne Shulby  
Attending: John Roy, Thornton Burnette, Carl Labonge, Kaitlyn Kent, Alan Pfau, Jon Jolley, Krysta Garbarino, Trish Martin, Jon Fox, Joel Black, Dave Olack, Mike Brady, Wayne Shulby, Jim Riggs  
Guests: Lisa Olack, Chris Kitchens
2. MINUTES  
August 24, 2011 BOD meeting – Jim Riggs  
**MOTION: Approve BOD Minutes - Passed**
3. OFFICER REPORTS
  - a. Membership – Wayne Shulby
    - i. LSC Status Reports
      1. 2011 summary of 67 teams with a total of 8,416 LSC members: 2011 summary includes 7,408 Athletes; 357 Coaches; and 368 officials.
      2. Three new clubs: Gateway YWCA (GYW), Winston-Salem; Granite Falls Swim Club (GFSC), Rolesville; and New Millennium Aquatics (NUMA), Mebane.
  - b. Safety – Trish Martin
    - i. Incident Report for 2010 – 2011. No major occurrences on update.
  - c. Financial Report – Jon Fox
    - i. Budget Proposal
      1. Approved submission to HOD for approval

**ACTION ITEM: Investigate change of fiscal year to end August – Carl Labonge, Jon Fox**

- ii. Recommendation for investment advisor
  1. Selection results from task force
  2. Recommendation of Joe Ryan Wells Fargo Investments

**MOTION: Approve recommendation of Joe Ryan, Investment Advisor for NCS - Passed**

- d. Legislative Changes – Joel Black
  - i. Policy Manual, as a repository for practices and procedures, maintained on website and subject for revision.

**MOTION: Implement NCS Policy Manual – Passed**

- ii. Guideline to select athlete members to all committees (goal of 20% athlete members per committee) as required per change at USAS HOD.

**ACTION ITEM: Apply approach for athlete participation on committees immediately.**

#### 4. COMMITTEE/COORDINATOR REPORTS

- a. Personnel – Carl Labonge
  - i. Recommendation for the Executive Administrator based on task force interviews and evaluations of candidates.

**MOTION: Approve recommendation of Bill Martin, Executive Administrator for NCS – Passed**

**ACTION ITEM: Support of new position with on-boarding task force including Carl Labonge (Chair), Barb Firth, Dave Olack, Suzanne Heath, John Roy, Krysta Garbarino**

#### 5. OLD BUSINESS

- a. Reschedule NCS Swim Banquet to promote attendance. Support proposal to HOD for Banquet to be held the Saturday night of the Fall HOD, starting 2012.

**MOTION: Approve recommendation to schedule NCS Swim Banquet on the Saturday night of the Fall HOD, starting 2012 – Passed**

- b. Revise LC Senior Championship task force to include all NCS Championships.

**ACTION ITEM: Expanded task force for NCS Championships to include Lisa Olack (Chair), Jon Jolly, John Roy, Alan Pfau, Krysta Garbarino.**

- c. Status of new NCS website. Update at next BOD (November 16) – Ronnie Roach

#### 6. NEW BUSINESS

- a. Next BOD Meetings
  - i. November 16, 2011: Teleconference 8:30 PM
  - ii. January 18, 2012: Teleconference 8:30 PM
  - iii. March 28, 2012: Teleconference 8:30 PM
- b. Planning Session includes Championship Meets and Leap 3 status
  - i. Date TBD

#### 7. ADJOURNMENT

- a. Meeting adjourned, 10:46 AM.

#### REFERENCES

- Board of Director Meeting Minutes – August 24, 2011
- LSC Status Reports
- Incident Report
- Budget Report

