

2018 Southern Zone Age Group Championships

Hosted by COM Aquatics

July 31 – August 4, 2018

Midland, TX

3003 N. A Street

Held Under the Sanction of USA Swimming, Inc.

Issued by West Texas Swimming Sanction # WT-0731-18

MEET DIRECTOR	MEET ENTRY COORDINATOR	MEET MARSHALL
Jenna Purkey jennap@comaquatics.com 432-770-6048	Betsy Partin betsymayer@yahoo.com 432-685-7755	Brad Swendig brads@comaquatics.com 432-684-7755
MEET REFEREE	ADMINISTRATIVE REFEREE	OFFICIALS CONTACT
Bob Griffiths griffiths.bob@verizon.net	Rick Allenstein rallenstein@hotmail.com	Bob Griffiths griffiths.bob@verizon.net
SZ AGE GROUP CHAIR	SZ COACH DIRECTOR	SZ NON-COACH DIRECTOR
John Fedena jfedena@swimmaccarolina.org	John Roy coachjohn@bellsouth.net	Clark Hammond Clarkhammond2797@gmail.com

HOST

The COM Aquatics website is comswimteam.com.

The West Texas Swimming website is westexswimming.com

FACILITY

The meet will be conducted in a 10 lane (both preliminaries and finals), 50 meter indoor pool with non- turbulent lane lines. Colorado Electronic Timing, Daktronics touch pads. HyTek Meet Manager will be used. Sloped starting blocks and backstroke turn flags are in place. Designated warm-up lanes will be available throughout the meet. Average water depth at the start end and the turn end is 2 meters. The pool has a moveable bulkhead and the competition course will be certified daily in accordance with 104.2.2C (4). Separate dressing rooms, showers and lavatories for men and women are available.

There will be minimum of 10 lanes available during the meet for warm-up and warm down. COM Aquatics has a separate 3 lane pool adjacent to the competition course and a 10 lane pool and 8 lane pool approximately 200 feet away from the competition course.

2018 Southern Zone Age Group Championships

PARKING: Parking will be free. Overflow and bus parking will be located at the Trade Winds park, directly behind COM Aquatics.

SCHEDULE

Session	Day	Warm-up*	Meet Start
-	Monday evening	2:00-8:00 pm	-
1	Tuesday Timed Finals	10:30-12:50 pm	1:00 pm
2	Wednesday Prelims	7:00-8:50 am	9:00 am
3	Wednesday Finals	4:00-5:00 pm	5:30 pm
4	Thursday Prelims	7:00-8:50 am	9:00 am
5	Thursday Finals	4:00-5:15 pm	5:30 pm
6	Friday Prelims	7:00-8:50 am	9:00 am
7	Friday Finals	4:00-5:15pm	5:30 pm
8	Saturday Prelims	7:00-8:50 am	9:00 am
9	Saturday Finals	4:00-5:15 pm	5:30 pm

IMPORTANT TIMES

EVENT	DAY	TIME
General Meeting- Mandatory for Coaches and Captains – Location: Junior League of Midland Building, Directly behind COM Aquatics	Tuesday	11:00 AM
Positive Check in for Tuesday Events	Tuesday	15 min after General Mtg
Parade	Wed.	5:10 PM
Relay Check in and Relay Names	ALL	Start of Finals
Social	Saturday	End of Finals

ELIGIBILITY

- All swimmers shall be USA Swimming year-round registered athletes
- Each LSC may select a maximum of forty-eight (48) athletes for its team. They may select a maximum of eight (8) females and eight (8) males in each of the 11-12, 13-14 and 15-18 age groups.
- Swimmers that have ever achieved any current Junior National summer standard are not eligible to participate in the meet, unless they achieved the result within two weeks of the entry deadline.
- The age of a swimmer on the first day of the meet shall determine the swimmer's age for the meet.

2018 Southern Zone Age Group Championships

ENTRIES

DEADLINE: Monday, July 30 @ 12:00 Noon CST

- ***THERE ARE NO LATE ENTRIES OR DECK ENTRIES FOR THIS MEET.***
- ***NO DECK REGISTRATION IS PERMITTED***
- A "TM" Event File for Team Manager is available on the Zone Page
- The **only** acceptable mode of entry is via HyTek Commlink File. The Commlink File must be renamed to clearly identify the entering team, the shorter the better.
- A hard copy of your entries **MUST** be hand delivered or attached to your email. Athletes **WILL NOT** be entered into Meet Manager until the Meet Entry Report (hard copy) is received.
- Entries **MUST** be emailed to Betsy Partin at betsysmayer@yahoo.com, Submissions to any other address cannot be accepted. **NO** Entries via FAX will be accepted. Receipt of entries will be acknowledged via email.
- If you have an entry question, please contact Betsy Partin at betsysmayer@yahoo.com at least 48 hours **BEFORE** the entry deadline.
- Provable achieved times should be used for each entry. If an achieved time is not available a realistic SCY time may be used.
- Each LSC shall identify the name and telephone of the person responsible for their entries
- Each LSC must provide the name and cell phone number of a "head coach" who can be contacted at the meet by text message regarding any issues.
- Each LSC shall bring a copy of their LSC's official selection Procedure for this meet to the general meeting.
- A list of coaches and chaperones (up to 12 individuals) **must** accompany the entries and may be e-mailed.
- Athletes included in improperly identified Commlink Files (Cfile0X.cl2 or zfile00X.zip) will not be entered into the meet and any entry fees will not be refunded.
- Athletes **WILL NOT** be allowed to participate in the meet until entry fee payment has been received by the Meet Director or designee.
- Under no circumstances will any swimmer left off the LSC's original Entry Form be permitted to swim any event(s) in the meet.

DISABILITY ENTRIES

Each LSC may bring up to six (6) swimmers; three (3) boys and three (3) girls with disabilities who are 11 to 18 years of age; selected in any manner deemed appropriate and assisted by the Southern Zone Adapted Swimming Coordinator, if necessary. Swimmer's disability must satisfy the definition of a disability as outlined in USA Swimming Rules and Regulations: "a permanent physical or mental impairment that substantially limits one, or more, major life activities." These swimmers with disabilities are in addition to the permitted forty-eight (48) swimmers. They must provide a time for each even they enter. Swimmers with disabilities may compete in finals, earn awards and score points for their team in the same manner as the able bodied swimmers. Each swimmer is limited to six (6) individual events for the meet with no more than three (3) events per day.

2018 Southern Zone Age Group Championships

Entries for swimmers with disabilities must be submitted on the attached entry form indicating preference for seeding, and highlighted on the hard copy of the LSC's meet entry. **It is the responsibility of the swimmer, or his/her coach, to inform the Meet Referee of any disability-related accommodations he/she may need to complete.** This information must be given in advance of the meet. The Host will make a reasonable effort to accommodate these needs.

ENTRY LIMITS

Each LSC is limited to

- Three (3) individual entries for the 400 free, 400 IM, 800 free and 1500 free.
- **Unlimited** entries for all other individual events,
- One (1) relay team per relay event.

Each swimmer is limited to

- Six (6) individual events for the meet (entered),
- Three (3) individual events per day (entered).

ENTRY FEES

Southern Zone Age Group Swimming Championships:

- Individual events - \$7.50/event
- Relay events - \$10.00 /event.

Please make checks payable to: **COM Aquatics**. All entry fees must be paid in full to the Meet Director prior to the conclusion of the General Meeting on the first day of competition.

RULES

The meet will be conducted in accordance with USA Swimming Rules and Regulations except where the rules are optional and exceptions are stated.

WARMUPS

See Warm-up procedure attachment

FORMAT

Events on the first day, will be swum as timed final events, alternating girls then boys fastest to slowest. The 13-14 and 15-18 age groups will be seeded to swim together, by gender, for the 800 and 1500 Free events but separated for entry limit and scoring purposes.

Mixed relays shall consist of 2 girls and 2 boys in any order.

All individual events for the remaining days will be swum as pre seeded Prelims/Finals. The top 10 in each age group event will swim in finals. All finals will be marched and announced behind the blocks. There will be only one championship heat per event during finals. If disabled swimmers qualify for finals, additional heat(s) will be swum. Relays will be swum in finals as timed final events.

Chase starts are preferred for Wednesday through Saturday preliminary events if an adequate number of officials are available.

With the approval of the Zone Age Group Chair, the Meet Referee and the Meet Director may make changes to meet logistics, if deemed appropriate.

2018 Southern Zone Age Group Championships

SEEDING

The conforming time standard for this meet is long course Meters (LCM). Swimmers will be seeded in the order of LCM/SCM/SCY. Swimmers will be seeded and swim from slowest to fastest unless otherwise indicated. All preliminary heats will be “pre-seeded.” The Meet Referee may combine heats and events, with, or without, a lane separation.

SCRATCH AND POSITIVE CHECK IN PROCEDURES

This meet will follow USA Swimming Procedures specified in rule 207.11.6 except where exceptions are stated.

We ask all coaches to declare any scratches from preliminaries or timed final events (declared false starts) to the Administrative Referee before the session start; or the Deck Referee after the session start, to insure the best competition conditions for all athletes.

A positive check in, located at Clerk of Course, will be required for these events. Swimmers and relay teams who do not positively check in may not be seeded in the event:

- 800M Freestyle
- 400M Individual Medley
- 400M Freestyle
- 1500M Freestyle
- All Relays

SCRATCH PENALTIES

According to the scratch rule, a swimmer who is properly checked in for a positive check in event, been seeded, and fails to compete in the event, shall be barred from his/her next individual event unless excused by the Meet Referee. There is no penalty for failure to compete in pre-seeded preliminary heats of individual events. There is no penalty for failure to compete in relay events.

A swimmer qualifying for a Final who neither scratches with the Administrative Referee, nor declares his intent to scratch, within 30 minutes after the announcement of qualifiers for that event is considered “checked in”. An “intent to scratch” must be confirmed as a “scratch from Finals” within 30 minutes of the swimmer’s last preliminary event of the session, or the swimmer will be considered “checked in” for the “intent” event. If a checked in swimmer fails to compete in Finals, he/she shall be barred from further competition in the meet unless excused by the Meet Referee. In order to field full Finals heats, it is requested that swimmers who qualify in the top 20, and have no intention of swimming in Finals, indicate this by scratching.

2018 Southern Zone Age Group Championships

SCORING

Each LSC shall be scored as a team for the Southern Zone Age Group Swimming Championship. Each shall be scored to eight places under the following system

- Individual events: 11-9-8-7-6-5-4-3-2-1
- Relay events: 22-18-16-14-12-10-8-6-4-2
- Disability swimmers will be scored based on the number of disability swimmers in that particular events as follows: Five athletes (6,4,3,2,1); Four athletes (5,3,2,1); Three athletes (4,2,1); Two athletes (3,1); One athlete (2). If 6 to 10 swimmers are entered in an event the scoring will be similarly calculated.

All events will be scored separately as 11-12, 13-14 and 15-18.

AWARDS

The following shall be awarded:

- Individual events: 1st-10th place medals (Only the top three (3) places in each event will actually be PRESENTED.)
- Relay events: 1st-3rd place medals,
- Team Awards: 1st Place "Champions Medals" and 54 t-shirts. 2nd & 3rd Place: Plaque/Trophy
- Age Group Awards: 1st place Women and Men in each age group – Plaque/Trophy
- The Charlene Craddock Sportsmanship Award: Medals and 54 caps swim caps.

The Craddock Award shall be awarded to the team who exhibits the highest level of sportsmanship throughout the meet. (This is a Sportsmanship Award as opposed to a Spirit Award). This award shall be voted on by the Meet Director, Meet Referee, Head Starter and LSC's (one (1) vote each) during the last session of the competition. A minimum of nine (9) valid votes shall be received for a count to proceed to selection.

PARADE

Wednesday at 5:10 p.m. Swimmers should line up at 5:00 PM.

This will be an introduction of all the zone teams by a walk in and walk around the pool area.

Parade Theme: Lone Star Fiesta

RESULTS

Results will be posted on COM Aquatic's website comswimteam.com within 24 hours of the meet's conclusion and teams will be emailed their results. MeetMobile will be used as facility internet connectivity permits. Note: MeetMobile results are not official until verified by the Administrative Referee.

TIMERS

Timers will be provided by COM Aquatics.

SPECTATOR ADMISSION

\$35 All Session Pass or \$5 per session

Chaperones listed on the team lists shall not be required to pay admission.

HEAT SHEETS

Heat sheets are available for purchase at \$20 each and will include updates for timed final events and Finals.

2018 Southern Zone Age Group Championships

SAFE SPORT

The West Texas Safety Program is in effect for this meet.

Coaches are advised to closely supervise their swimmers at all times. Swimmers may be dropped off only in designated safe areas. Swimmers are not permitted in work out rooms, storage rooms, meeting rooms, or control rooms. No glass containers or bottles are allowed inside the facility at any time. No running or horseplay will be tolerated. Access to the main locker room is restricted to swimmers only. Anyone failing to comply with a safety request may forfeit his or her privilege to participate.

Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, restrooms, locker rooms or other areas as designated by the facility. Main locker rooms are reserved for participating swimmers only.

Deck changing is prohibited.

Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. The swimmer must also declare to the Meet Director a coach of record and who will represent the swimmer at the meet.

Only swimmers, properly certified officials and coaches, and meet volunteers will be allowed on deck. No spectators will be allowed on deck at any time.

Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) at any time, unless written approval is given by the USA Swimming Vice Chair of Program Operations.

OFFICIALS

There will be an officials' meeting 1 hour prior to each session in the conference room. We welcome all certified officials on deck. If you are able to work as a S&T Judge, contact the Meet Referee or sign up in advance at www.szoneswim.com.

Cjs/Starters/Referees: Officials who are interested in assigned positions should complete an Application to Officiate found on the Southern Zone website, www.szoneswim.com by the deadline.

The uniform is white collared shirts over khaki bottoms and white shoes. Long pants or skirts are preferred for Finals. .

National Officials Evaluations: This meet has been approved as an Officials Qualifying Meet for N2 and N3 all positions, except N3 AR advancement, by USA Swimming. Officials are required to work a minimum of 4 sessions to be evaluated. Evaluations requirements can be found at www.USASwimming.org.

2018 Southern Zone Age Group Championships

- MEET COMMITTEE** The Meet Director and Southern Zone Age Group Chairman will appoint a meet committee. It will consist of: Meet Referee, Zone Age Group Chairman or his designee, three (3) coaches and two (2) athletes from five (5) different, randomly selected LSC's. This committee will have jurisdiction over technical protests with the exception of officials' judgement calls. The committee will follow the USA Swimming Rules and Regulations, the Southern Zone Age Group Swimming Championship Meet Handbook and the meet information letter at all times.
- HOSPITALITY/ CONCESSIONS** There will be a hospitality area open to all coaches and officials. Refreshments will be for sale concession stands. Outside food is not permitted by the facility.
- BAD WEATHER** In of an "Act of God" or bad weather scenario which cancels a session, meet management will make the final decision how the meet will safely proceed.
- TRAVEL INFO** Midland International Air and Space Port
- LIABILITY** In granting a sanction for this meet it is understood and agreed that USA Swimming, Inc., the Southern Zone, West Texas, the COM Aquatics Swim Team, FMH Foundation Natatorium and all meet officials shall be free from any liabilities or claims for damage arising by reason(s) of injuries to anyone during the conduct of this meet.

2018 Southern Zone Age Group Championships

ORDER OF EVENTS

	Tuesday	Timed Finals 1:00 PM
Event # (Female Odd, Male Even)	Age Group	Distance/Stroke
1-2	11-12	400 Free*
3	13-18	800 Free*
4	13-18	1500 Free*
5	11-12	Mixed 200 Free Relay**
6	13-14	Mixed 200 Free Relay**
7	15-18	Mixed 200 Free Relay**
Awards for 400/800/1500 Free and Mixed Relay		
*The 400, 800 & 1500 will be swum fastest to slowest, alternating girls then boys		
**Mixed Free Relay in even years, Mixed Medley Relay in odd years		
Prelims 9:00 AM	Wednesday	Finals 5:30 PM
9-10	11-12	200 Free
11-12	13-14	200 Free
13-14	15-18	200 Free
15-16	11-12	50 Breast
17-18	13-14	200 Breast
19-20	15-18	200 Breast
21-22	11-12	100 Fly
23-24	13-14	100 Fly
25-26	15-18	100 Fly
Awards for 200 Free, 50&200 Breast and 100 Fly		
27-28	11-12	400 Medley Relay**
29-30	13-14	400 Medley Relay**
31-32	15-18	400 Medley Relay**
**All relays are timed finals and will be swum in the finals.		
Prelims 9:00 AM	Thursday	Finals 5:30 PM
33-34	15-18	200 Back
35-36	13-14	200 Back
37-38	11-12	50 Back
39-40	15-18	100 Free
41-42	13-14	100 Free
43-44	11-12	100 Free
45-46	15-18	400 IM
47-48	13-14	400 IM
Awards for 200 & 50 Back, 100 Free and 400 IM		
49-50	11-12	400 Free Relay**
51-52	13-14	400 Free Relay**
53-54	15-18	400 Free Relay**

2018 Southern Zone Age Group Championships

**All relays are timed finals and will be swum in the finals.		
Prelims 9:00 AM	Friday	Finals 5:30 PM
55-56	11-12	100 Back
57-58	13-14	100 Back
59-60	15-18	100 Back
61-62	11-12	100 Breast
63-64	13-14	100 Breast
65-66	15-18	100 Breast
67-68	13-14	400 Free
69-70	15-18	400 Free
Awards for 100 Back, 100 Breast and 400 Free		
71-72	11-12	200 Medley Relay**
73-74	13-14	200 Medley Relay**
75-76	15-18	200 Medley Relay**
**All relays are timed finals and will be swum in the finals.		
Prelims 9:00 AM	Saturday	Finals 5:30 PM
77-78	11-12	200 IM
79-80	13-14	200 IM
81-82	15-18	200 IM
83-84	11-12	50 Free
85-86	13-14	50 Free
87-88	15-18	50 Free
Awards for 200 IM and 50 Free		
89-90	11-12	50 Fly
91-92	13-14	200 Fly
93-94	15-18	200 Fly
95-96	11-12	200 Free Relay**
97-98	13-14	200 Free Relay**
99-100	15-18	200 Free Relay**
Awards for 50 & 200 Fly, 200 FR and Team Awards		
**All relays are timed finals and will be swum in the finals.		

2018 Southern Zone Age Group Championships

July 31-August 4, 2018

Coaches:

Please use this checklist to make sure you return all the required items. This form must be filled out and included with your entry.

_____ Financial Summary Form (including email address)

_____ Hard copy of entries

_____ Check for all fees (payable to COM Aquatics)

I certify that this entry is completed to the best of my ability and that all swimmers entered have achieved the entry time required in each event.

Coach's Signature

Date

LSC

Abbreviation

2018 Southern Zone Age Group Championships

July 31-August 4, 2018

Meet Entry Summary Sheet

LSC _____ Abbreviation _____

Coach(s) _____

Name and Cell Phone Number of Team Head Coach for text communication during the meet:

Name: _____ **Cell Number:** _____

LSC Contact Person #1 _____

Cell Phone Number #1 _____ Work Phone Number _____

Email Address _____

Mailing Address _____

LSC Contact Person #2 _____

Cell Phone Number #2 _____ Work Phone Number _____

Email Address _____

Mailing Address _____

Number of Individual Events _____ X \$7.50 Each \$ _____

Number of Relays _____ X \$10.00 Each \$ _____

Total Amount Enclosed (Checks payable to COM Aquatics) \$ _____

I, the undersigned coach or LSC representative, verify that all the swimmers and coaches listed on the enclosed entry forms are registered with USA Swimming. It is understood and agreed that USA Swimming Inc., the Southern Zone, West Texas Swimming, COM Aquatics, the FMH Foundation Natatorium and all meet officials shall be free from any liabilities or claims for damage arising by reason(s) of injuries to anyone during the conduct of this meet.

Signature/Title _____

2018 Southern Zone Age Group Championships

July 31-August 4, 2018

Swimmers with Disabilities Meet Entry Summary Sheet

Name: _____ DOB: _____ Male Female
Address: _____ USA Swimming #: _____
City: _____ State: _____ Zip: _____ Age on 1st Day of meet: _____
Swimmer/Parent Email Address: _____
Club: _____ Club Coach: _____ Phone: _____
Parent/Guardian's Name: _____
Phone: Day: _____ Evening: _____ Cell: _____
Emergency Contact: Name: _____ Phone: _____

ONLY LONG COURSE METER (LCM) TIMES WILL BE ACCEPTED FOR THE PURPOSES OF SEEDING

#	Event	Entry Time	Accommodation Requested
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____

Please indicate the swimmer's requested accommodation (lane, event of diff distance, etc) for each event. Please note that changing age groups may change the session that the swimmer swims. Changing the distance may affect the date on which the swim occurs. Take these factors into consideration when selection the seeding procedure fore ach event listed below. The Meet Referee has the final decision regarding seeding procedures.

I certify that the aboce listed times are correct.

Signed: _____ Date: _____
Club Head Coach/Age Group Coach (required signature)

2018 Southern Zone Age Group Championships

July 31-August 4, 2018

Warm-Up Procedures

The competition pool will be open for general warm-ups during the following times before the meet begins:

Monday, July 30 2:00-8:00 pm; Tuesday, July 31 8:30-10:30 am

Lanes	Group 1	Group 2	Group 3
1	Georgia	Mississippi	Kentucky
2	Georgia	Mississippi	Kentucky
3	South Texas	Border	North Carolina
4	South Texas	Border	North Carolina
5	Florida	North Texas	South Carolina
6	Florida	North Texas	South Carolina
7	Louisiana	Florida Gold Coast	West Texas
8	Louisiana	Florida Gold Coast	West Texas
9	Disability	Southeastern	West Virginia
10	Disability	Southeastern	West Virginia

	1 st Warm-up	2 nd Warm-up	3 rd Warm-up
Tuesday	Group 1	Group 2	Group 3
Wednesday	Group 3	Group 1	Group 2
Thursday	Group 2	Group 3	Group 1
Friday	Group 1	Group 2	Group 3
Saturday	Group 3	Group 1	Group 2

Warm Up Times:

<u>Tuesday:</u>	11:00-11:30 AM 1 st Warm-up
	11:30-12:00 PM 2 nd Warm-up
	12:00-12:30 PM 3 rd Warm-up
	12:30-12:50 PM Specific Warm-up
<u>Wed-Sat Prelims:</u>	7:00-7:30 AM 1 st Warm-up
	7:30-8:00 AM 2 nd Warm-up
	8:00-8:30 AM 3 rd Warm-up
	8:30-8:50 AM Specific Warm-up
<u>Wed-Sat Finals:</u>	4:00-4:45 PM General Warm-up
	4:45-5:15 PM Specific Warm-up

**Sprint and pace lanes will be added at the discretion of the Meet Referee

**For WEDNESDAY night, warm-ups will end at 5:00 PM for the Parade

**the Warm-up pool will be set up with minimum of 5 lanes available during all sessions for general warm-up

FINALS: On Wednesday through Saturday the Competition pool is reserved athletes competing in the FINALS session. All others may use the other locations. Please comply!