

OFFICIALS - MEET REFEREE CERTIFICATION

Purpose:

This policy lays out the requirements for certification/recertification of North Carolina Swimming Meet Referees

NOTE: A referee may not be listed in a Meet Announcement as a Meet Referee until certified by the Officials Chair for the appropriate level meet. Certifications are maintained in USA Swimming's Officials Tracking System (OTS).

Requirements to be certified as a Timed Final Meet Referee:

- The Referee or apprentice referee shall shadow a meet referee at a Timed Final Meet approved by the Official's chair. This shall be an additional (sixth meet) towards the end of the Referee Apprenticeship or following certification. Upon completion of the meet, candidate should request certification from the Officials Chair.

Upon granting certification, the Officials Chair or their designee will notify the candidate, update the LSC certification in OTS and the list of Meet Referees for the Sanction Committee.

Note: The Mentor should attend the newly certified Meet Referee's first meet to assist them during the meet.

Requirements to be certified as a Prelim/Final Certified Meet Referee:

- Certified Timed Final Meet Referee may be considered for advancement to Prelim/Final Certified Meet Referee based upon experience as meet referee at timed final meets
- Request certification from Officials Chair
- The Official's committee shall approve certification
- Upon granting certification, the Official's Chair or their designee will notify the candidate, update the LSC certification in OTS and the list of Meet Referees for the Sanction Committee

Requirements to be certified as a Championship Meet Referee:

- This level of certification will be awarded based on experience and is picked by the officials committee.
- The candidate for Championship Meet Referee Certification must shadow a Certified Championship Meet Referee at one of the championship meets after selection by the officials committee.
- Upon granting certification, the Officials Chair or their designee will notify the candidate, update the LSC certification in OTS and the list of Meet Referees for the Sanction Committee
- Those referees who already have the Championship Meet Referee Certification will retain the championship level.

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OTS Requirements

- Meet Referees will have two weeks from the meet date to input participating officials and their sessions into OTS.
- The officials chair or his/her designee will contact the meet referee via email if input is not done after two weeks. Up to an additional two weeks will be given.
- If input is not done within one month of the meet, a temporary suspension of meet referee privileges will be issued until such time that the OTS input is completed.
- If input is not done within two months of the meet, meet referee privileges will be removed for a period of six months beginning with the two month anniversary date of the original meet.

Recertification

- To maintain certification as a meet referee at the current level, certification as a referee in North Carolina must be maintained