MINUTES
BOARD OF DIRECTORS MEETING
Sunday, September 25, 2011
9 AM – 11:30 AM
YMCA of the Triangle Offices
801 Corporate Center Drive
Raleigh, NC

1. ROLL CALL – Wayne Shulby
   Attending: John Roy, Thornton Burnette, Carl Labonge, Kaitlyn Kent, Alan Pfau, Jon Jolley, Krysta Garbarino, Trish Martin, Jon Fox, Joel Black, Dave Olack, Mike Brady, Wayne Shulby, Jim Riggs
   Guests: Lisa Olack, Chris Kitchens

2. MINUTES
   August 24, 2011 BOD meeting – Jim Riggs
   MOTION: Approve BOD Minutes - Passed

3. OFFICER REPORTS
   a. Membership – Wayne Shulby
      i. LSC Status Reports
         1. 2011 summary of 67 teams with a total of 8,416 LSC members: 2011 summary includes 7,408 Athletes; 357 Coaches; and 368 officials.
         2. Three new clubs: Gateway YWCA (GYW), Winston-Salem; Granite Falls Swim Club (GFSC), Rolesville; and New Millennium Aquatics (NUMA), Mebane.
   b. Safety – Trish Martin
      i. Budget Proposal
         1. Approved submission to HOD for approval

   ACTION ITEM: Investigate change of fiscal year to end August – Carl Labonge, Jon Fox

      ii. Recommendation for investment advisor
         1. Selection results from task force
         2. Recommendation of Joe Ryan Wells Fargo Investments

   MOTION: Approve recommendation of Joe Ryan, Investment Advisor for NCS - Passed

   d. Legislative Changes – Joel Black
      i. Policy Manual, as a repository for practices and procedures, maintained on website and subject for revision.

   MOTION: Implement NCS Policy Manual – Passed
ii. Guideline to select athlete members to all committees (goal of 20% athlete members per committee) as required per change at USAS HOD.

**ACTION ITEM:** Apply approach for athlete participation on committees immediately.

4. COMMITTEE/COORDINATOR REPORTS
   a. Personnel – Carl Labonge
      i. Recommendation for the Executive Administrator based on task force interviews and evaluations of candidates.

**MOTION:** Approve recommendation of Bill Martin, Executive Administrator for NCS – Passed

**ACTION ITEM:** Support of new position with on-boarding task force including Carl Labonge (Chair), Barb Firth, Dave Olack, Suzanne Heath, John Roy, Krysta Garbarino

5. OLD BUSINESS
   a. Reschedule NCS Swim Banquet to promote attendance. Support proposal to HOD for Banquet to be held the Saturday night of the Fall HOD, starting 2012.

**MOTION:** Approve recommendation to schedule NCS Swim Banquet on the Saturday night of the Fall HOD, starting 2012 – Passed
   b. Revise LC Senior Championship task force to include all NCS Championships.

**ACTION ITEM:** Expanded task force for NCS Championships to include Lisa Olack (Chair), Jon Jolly, John Roy, Alan Pfau, Krysta Garbarino.

   c. Status of new NCS website. Update at next BOD (November 16) – Ronnie Roach

6. NEW BUSINESS
   a. Next BOD Meetings
      i. November 16, 2011: Teleconference 8:30 PM
      ii. January 18, 2012: Teleconference 8:30 PM
      iii. March 28, 2012: Teleconference 8:30 PM
   b. Planning Session includes Championship Meets and Leap 3 status
      i. Date TBD

7. ADJOURNMENT
   a. Meeting adjourned, 10:46 AM.

REFERENCES
- Board of Director Meeting Minutes – August 24, 2011
- LSC Status Reports
- Incident Report
- Budget Report